



NAGA ISIONAL STORAL SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS) (SUPPLIER RELATIONSHIP MANAGEMENT MODULE)

Title: Preview and Print Approved Certificate (Supplier)			No. Rujukan: ROS-UM001-07	
Link:			Transaction Code: N/A	
Manajar Ocastral	Version: 01	Date: December 2013	Desce 4/2	
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1.2.6.6 Supplier Preview and Print the Approved Certificate

This process is for supplier to preview and print the certificate that has been approved. Supplier will receive email notification after TNB approve the certificate. Supplier need to login to SUS Portal to view and print the certificate.

1. Login to portal as **supplier**. Enter User ID and Password then click on *'Logon'* button.



Description	Value	Example
User ID	< Enter the supplier User ID >	ros007
Password	< Enter the Password >	welcome100

2. A SUS portal screen will display. Click on

Maintain Supplier Certificates

Welcome PAKMAT UCOP							
Search Advanced Search							
Home RFx and Auctions Maintain Supplier	Certificates Administration Messages						
Maintain Supplier Certificates							
Maintain Supplier Certificates							
4 > 4							
Portal Favorites							
Certi	Certificates						
Pusa	it Khidmat Kontraktor - PKK (Bumiputera Status	K.					
Add	Delete Details						
*0	Certificate Number *Cert Validity Date Active Stat	us Application date Process Date					
(1	i The table does not contain any data						
Kem	Kementerian Kewangan (KK) - Supply/Services						
Rene	Renew Delete Details Preview Certificate						
**	KK Type *Certificate Number *Cert Validi	y Date Cert No (Bumi) Cert Val Date (Bumi)	Active Status Application dat	e Process Date			
КК	Supply/Services 54345435 31.12.2014		RENEW APPROVED 04.12.2013	04.12.2013			
кк	Supply/Services 86009599 22.11.2015		UPDATE APPROVED 13.12.2013	13.12.2013			





TENAGA NASIONAL SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS) (SUPPLIER RELATIONSHIP MANAGEMENT MODULE)

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3. Supplier will see the certificate with status Updated Approved/Renew Approved. Select/Highlight the certificate and click Preview Certificate button.

Kementerian Kewangan (KK) - Supply/Services Renew Delete Delete Details Preview Certificate								
								*КК Туре
	KK Supply/Services	54345435	31.12.2014			RENEW APPROVED	04.12.2013	04.12.2013
	KK Supply/Services	86009599	22.11.2015			UPDATE APPROVED	13.12.2013	13.12.2013

4. Selected certificate will be displayed in pdf format. Please ensure that you save this certificate in your local PC for your reference, and print the certificate accordingly.

5. Procedural steps completed.