



USER MANUAL (SUPPLIERS)
PERMANENT ID AND PASSWORD CREATION



SUPPLIER RELATIONSHIP MANAGEMENT
SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)

SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)
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PROCESS	:	Creation of SCMS permanent ID dan Password
ROLE	:	Suppliers

Once TNB Registration Unit has approved new TNB Supplier application, Supplier will receive emails that contains temporary ID dan password in separate emails.

SYARIKAT MAJU SDN BHD

Owner  TNB_SCMS
Created  PO_SUS



Dear Sir/Madam,

We are pleased to welcome you as our supplier in our Supplier Portal as follows:
Syarikat Maju Sdn Bhd
Business Partner Number 0000112465
Supplier Number 0003029908
in our Supplier Portal.

**** TEMPORARY USERNAME ****
A temporary user ID **D894FB39641** has been created for you. A password for registration will be e-mailed to you separately.

Please download the following user guide from our website for detail information.
https://www.tnb.com.my/assets/files/Creating_UserID_Password_1st_Time_Login.pdf

SYARIKAT MAJU SDN BHD

Owner  TNB_SCMS
Created  PO_SUS

Your Password for registration is
eAQF3vzKMsBxnKhIVkYs]STvSKGyWxcgyaSniCm

Kata Laluan anda untuk pendaftaran ialah
eAQF3vzKMsBxnKhIVkYs]STvSKGyWxcgyaSniCm

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1. Go to <https://srm.tnb.com.my/sus>. Fill in the temporary user ID (given in the email) in User Name field and temporary password (given in the email) in Password field.

Click on Send button and detail self-registration screen will be expanded.

← → ↻ srm.tnb.com.my/sus

Apps random TNB SCMS

Hello! Before you start, ...
Please enter your user name and password to register

User Name

Password

Send

" and "~" and space when creating User Name.'"/>

Hello! Before you start, ...
You will be created as an administrator for your company with the following registration
The prerequisite for this is that your company be registered with us
Fields indicated with a * must be filled

*User Name **Note: Kindly avoid using "/" and "~" and space when creating User Name.**

*Password

*Confirm Password

*FormOfAddr ▾

*First Name

*Last Name

*E-Mail Address

*Country ▾

Language ▾

Telephone

Fax

Number

Department

Date Format ▾

Decimal Format ▾

Time Zone ▾

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2. Fill in the information accordingly. Fields with (*) is mandatory. Refer below table for the values to enter in each field.

Description	Value	Remarks
User Name	<Enter your User Name. >	This username will be a permanent user ID for administrator. Maximum 12 characters.
Password	<Enter your temporary Password >	This password is temporary. System will ask user to change again the password later. Please do not enter User ID as a password and the minimum length for password is 12 character.
Confirm Password	<Enter your temporary Confirm Password >	Enter the same password you entered in Password field.
Form of Addr	<Select the Form of Address >	-
First Name	<Enter the First Name >	-
Last Name	<Enter the Last Name >	-
E-Mail Address	<Enter the E-Mail Address >	-
Country	<Select the Country >	-
Telephone	<Enter the Telephone >	-
Fax	<Enter the Fax >	-
Position	<Enter the Position >	-
Department	<Enter the Department >	-
Time Zone	<Select the Time Zone >	Please choose UTC+08

3. Tick the disclaimer checkbox and click on Create button to complete the Self-Registration.

Your sole remedy for any failure or non-performance of the service provided by this website shall be limited to the same.

The foregoing clauses shall apply to the fullest extent as permitted in law. Further to any (including but not limited to any legal fees) arising directly or indirectly or which may arise out of your breach or violation of these terms.

The content of this website is confidential you should not disclose its contents to any other person without the prior written consent of the provider.

Yes, I/ We have read and accept above Terms of Use and Declaration.

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- Supplier Portal login screen will be displayed. Login using the newly created ID and password in step number 2 and click on Log on button.



Note : If User unable to Log on with the User Id and Password, kindly go to <https://srm.tnb.com.my/irj/portal> and login again using the same User ID and Password.

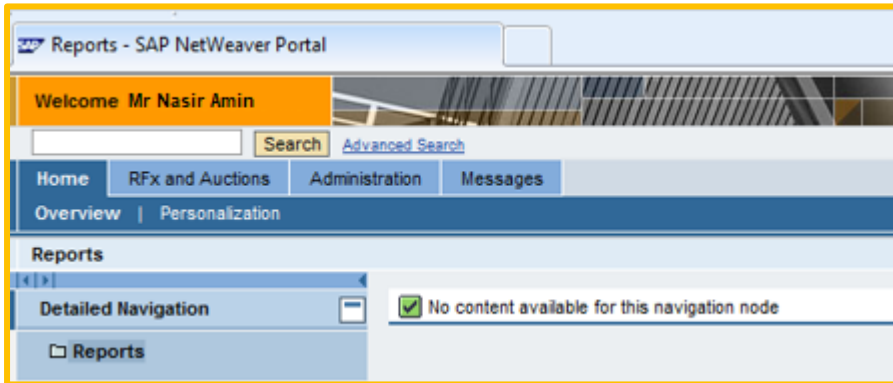
- System will prompt a Change Password screen.



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6. Key in your Old Password (password that you entered in step no. 2), New Password and Confirm Password (to confirm new password) accordingly. Then click on Change button to proceed and system will bring you to the Supplier Portal welcome screen.

(Note: This New Password will be your permanent password for future used.)



7. Should further assistance needed, kindly email to ssdproc@tnb.com.my with screenshot (if needed)

END