

USER MANUALS (SUPPLIER) PAYMENT STATUS PROCESS

SUPPLIER RELATIONSHIP MANAGEMENT SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)

PREPARED BY:

SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS) ICT TNB GLOBAL BUSINESS SOLUTION

PROCESS	:	PAYMENT STATUS CHECKING
ROLE	:	TNB SUS SUPPLIER

1.1. Log into SUS Portal using ID and Password

PENGUMUMAN	TENAGA
IKTIVITI PENYELENGGARAAN TNB SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS).	MASIONAL
intuk makiuman, sistem TNB Supply Chain Management System akan mengalami gangguan isebabkan oleh kerja-kerja penyelenggaraan pada tarikh dan waktu berikut:	Login ID
Tarikh/ Masa mula : Jumaat, 14 Februari 2020, 8.01 malam Tarikh / Masa akhir : Rabu, 19 Februari 2020, 11.59 malam	Password
Tempoh : 5 Hari	
Segala kesulitan amatlah dikesali. Terima kasih	Login
We wish to inform that the TNB Supply Chain Management System will be temporarily interrupted for maintenance activities. The interruption will be on:	Reset Password
Start Date/ time : Friday, 14th February 2020, 08.01 pm	
End Date/ time : Wednesday, 19 ⁴⁵ February 2020, 11.59 pm Duration : 5 Days	TNB.
Ve apologize for any inconvenience caused. Thank You	 Please use the temporary password sent to your e-mail to change with new password.
le cervinal man no se preudra la nanar cineda dana dana dana dana dana dana dana	* This is TNB information. Any modification, copying, reproduction,
ewangan Malaysia (KKM) akan mengalami kelewatan berikutan terdapat isu berkaitan akses sistem ePerolehan KM. Segala kesulitan yang timbul amatlah dikesali.	republication, uploading, posting, transmission or distribution, in any manner, of the said information on the website, including text, graphics, code and/or software without permission in writing is prohibited.
ENVIARAN IKLAN TENDER DALAM AKHBAR BERITA HARIAN DAN THE STAR	
anjuran uanpada penamatan uperasi akriuat utukan walaysia (ureukanjun) you prub yea, bagi mematankan proses anjulang tendek alama tekhak bakalan denasi tendeka ("Bata Denakanjang Canada TOREs alama	
enginetein enven odien enven begienn dengen reinser vooren roomenten sieren selvices, 1985 stall envinaten like hender daam akhar berekk muist 15 Oktober 2015.	
Non-Tradar Albhar	
Inveni retructi Antruci	
Defitional metalogical Defitie Television	
Danasa inggens ine stat	

2.1. Click on tab - **Purchase Orders.** To display list of the *e-PO*

2.2. Click on – Purchase Order Number

For the *e-PO* number which service has been performed.

TENAGA NASIONAL					Search:
Back Forward History Favorites					٧
E E		E E	Ð		
Administration REx and Auctions	Purchase Orders	pt Service Entry Sheet Invoices and Credit I	Memos Maintain Certificates / Supplier Details		
All New Changed in Proces	2 1				
	2.1	/			
List of Purchase Orders					
List of Purchase Orders					
B Purchase Order No	Document Number	Document Name	Document Date	Total Value	Status
	70006221	Document Name	24.01.2020	10.000.00 MYP	Confirmed
00000070	70000331	F0	24.01.2020	10,000.00 MITR	Confirmed
002003976	70006329	PO	22.01.2020	1,977,180.00 MYR	Confirmed
00200397 Z.Z	70006318	PO	21.01.2020	50,100.00 MYR	Confirmed
0020039756	70006317	PO	21.01.2020	25,000.00 MYR	Confirmed
0020039754	70006315	PO	20.01.2020	5,000.00 MYR	Confirmed
0020039713	70006296	PO	09.01.2020	10,000.00 MYR	Confirmed
0020039712	70006295	PO	08.01.2020	14,000.00 MYR	Confirmed
0020039693	70006286	PO	28.12.2019	14,000.00 MYR	Confirmed
0020039678	70006279	PO	22.12.2019	5,000.00 MYR	New
0020039677	70006278	PO	22.12.2019	1,410.00 MYR	Confirmed
0020039670	70006273	PO	19.12.2019	5,600.00 MYR	Confirmed

3.1. Display Purchase Order screen displayed.

TINAGA										
2 NASIONAL										
• Dack Forward > Filsony Favorites										
	D D	D								
Administration RFx and Auctions Purchase Orders	Goods Receipt Service Entry Sheet	Invoices and Credit Memos	Maintain Certificates / Supplier Details							
All New Changed In Process Confirmed										
Purchase Orders > All										
List of Purchase Orders > Display Purchase Order										
Purchase Order: 0020039768										
Create/Initiate SE Display History Display Document	Flow									
General Information	3.1									
Basic Data				Terms of Payment						
Purchase Order No:	0020039768			Payment in Days						
Document Number:	70006329									
Document Name:	PO									
Document Date: 22.01.2020										
Status:	Confirmed			Terms of Delivery						
Follow-On Documents:				Incoterm						

- 4.1 *Document Flow* screen displayed.
- 4.2 Click on *Document Type* Invoice *Display Invoice* screen displayed

Amure							Querra L				
Y addina Search Search											
Back Forward History Favo	Back Forward History Favorites										
DD		D									
Administration RFx and Auction	ns Purchase Orders	Goods Receipt	Service Entry Sheet	Invoices and Credit Memos	Maintain Certificates / Supplier Details						
All New Changed In Pro	cess Confirmed										
Purchase Orders > All											
List of Purchase Orders > Dis	splav Purchase Order > I	Display Docume	nt Flow								
Document Flow		Diopiay Decamo									
Document now											
Description of Taxa	Description of Number	Desure				Desument Data	Chatura				
Document Type	Document Number	Docume	ent Name			Document Date	Status				
Purchase Order	70006329	PO				22.01.2020	Confirmed				
Confirmation	3000008794	Service				23.01.2020	Accepted by Customer				
Invoice	4.2	Service				24.01.2020	Document Sent				
Credit Memo	4.2 ₃₋₀₀₁	SCM				24.01.2020	Document Sent				
Total Value is exclusive of dis	count / surcharge (if app	licable)									

5.1 Refer to **Payment Status** section at the bottom of the Display Invoice page Click on button – *Check Payment Status* to check on the latest payment status

By default

	-									
3	Payment Status									
-										
	Date	Invoiced Amount	Paid Amount	Status	Payment Run Date	Expected Payment Date				
	Payment may not yet	have been made								
Ē	Check Payment Status									

Payment not yet been made by Finance TNB. Payment Status will be OPEN.

	Payment Status									
Γ	Date	Invoiced Amount	Paid Amount	Status	Payment Run Date	Expected Payment Date				
	18.04.2017	10,600.00 MYR	10,600.00 MYR	Open						
	Check Pay	ment Status								

Payment has been made by Finance TNB. Status will be PAID.

Π	Payment Status						
Γ	Date	Invoiced Amount	Paid Amount	Status	Payment Run Date	Expected Payment Date	
	11.04.2017	15,900.00 MYR	15,900.00 MYR	Paid			
	Check Pay	ment Status					

Invoice with Discount. Payment status will be PAID without payment details.

Payment Status
Status : PAID
*Please liaise with TNB Finance team, this Invoice document has Discount.
Check Payment Status

Invoice with Retention Sum. Payment status will be OPEN for retention amount.

	Payment Status								
Γ	Date	Invoiced Amount	Paid Amount	Status	Payment Run Date	Expected Payment Date			
	12.04.2017	28,620.00 MYR	28,620.00 MYR	Paid					
	12.04.2017	3,180.00 MYR	3,180.00 MYR	Open					
*Please liaise with TNB Finance team, this Invoice document has Retention amount. Check Payment Status									

END