



## PANDUAN PENGGUNA (SUPPLIER) SINGLE ENVELOPE TENDER

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## SUPPLIER RELATIONSHIP MANAGEMENT SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)

DISEDIAKAN OLEH:

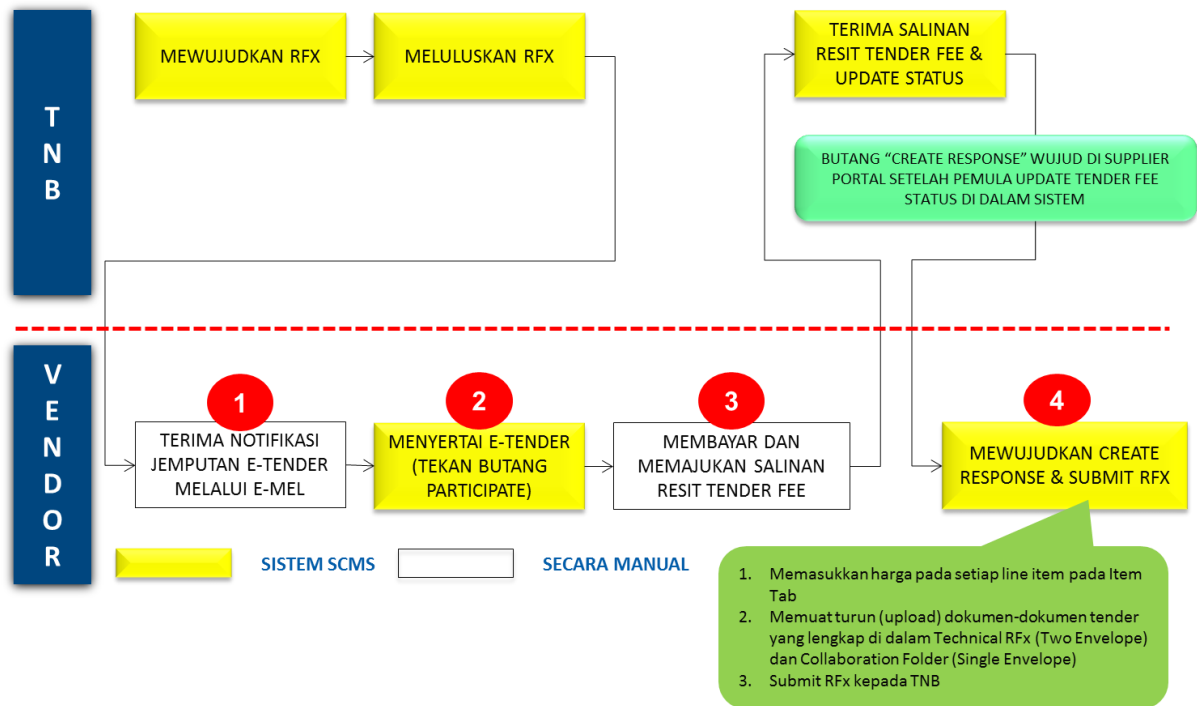
UNIT SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)  
JABATAN SOURCING CONTROLLER  
BAHAGIAN PEROLEHAN

ELECTRONIC TENDER (SINGLE ENVELOPE)			
PROCESS FOR SUPPLIERS	DESCRIPTION	PROSES	ROLES
I. RECEIVE EMAIL NOTIFICATION AND PARTICIPATE IN TNB E-TENDER	<ul style="list-style-type: none"> <li>Petender menerima notifikasi email jemputan menyertai e-Tender TNB.</li> <li>Petender membuat semakan dan menyertai e-Tender tersebut.</li> </ul>	1	TNB SUS SUPPLIER
II. TENDER FEE PAYMENT AND SUBMISSION COPY OF RECEIPT (MANUAL)	<ul style="list-style-type: none"> <li>Petender membayar Tender Fee dalam talian <b>ATAUPUN</b>;</li> <li>Secara manual dan memajukan salinan resit Tender Fee tersebut kepada pemula (<b>Sekiranya ada tender fee</b>).</li> <li>Sekiranya tiada Tender Fee sila terus ke langkah III.</li> </ul>	2	
III. CREATE RESPOND & SUBMIT RFX	<ul style="list-style-type: none"> <li>Petender mewujudkan proses <b>Create Respond</b> dengan meletakkan harga bagi setiap <i>line item</i> serta memuat naik setiap dokumen-dokumen tender yang diperlukan di Collaboration Folder (c-Folder)</li> <li>Petender <b>Submit RFX Response</b> kepada TNB</li> </ul>	3	
IV. TIPS	<ul style="list-style-type: none"> <li>Tips bagi proses bagi <b>save, edit dan submit rfx response</b></li> <li>Tips bagi proses bagi <b>delete, and withdraw rfx response</b></li> </ul>	-	

#### NOTA PENTING UNTUK PETENDER

- Sebelum meneruskan proses inisilastikanandamenggunakanInternet Explorer 8 (IE8) / 9 (IE9) / 10 (IE10) / 11 (IE11)sahaja. Mozilla Firefox atau Google Chrome tidak boleh digunakan buat sementara waktu.
- Setting : Tool - Compatibility View(**Silarujuk User Manual “Technical Requirement**)
  - Klik butang **-Tools-** pada Internet Explorer
  - Pilih - **Compatibility view settings**
  - Pada ruangan **-Add this website-** sila taip : **tnb.com.my**
  - Klik butang - **Add**
  - Klik butang **-Close-** dan **-Refresh**
- Java: version 1.6
- Windows 7 / Windows 8 /Windows XP

**PROSES KESELURUHAN BAGI PETENDER MELAKSANAKAN PROSES E-TENDER**





<b>PROCESS (1)</b>	:	RECEIVE EMAIL NOTIFICATION AND PARTICIPATE IN TNBE-TENDER
<b>ROLE</b>	:	TNB SUS SUPPLIER

- Petender menerima notifikasi email jemputan menyertai e-Tender TNB.
- Petender semak tender dan memuat turun dokumen-dokumen tender TNB (sekiranyaada).
- Petender berminat menyertai tender dengan menekan butang - **Participate**.

Contoh notifikasi jemputan e-tender melalui e-mail

**RFx 4000008717**

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**Created**  Workflow WF-BATCH  
**Changed**  Workflow WF-BATCH

Mr. Syed Manan Syed Kamal,  
 We would like to draw your attention to the following RFx:  
 Tender User Manual 123 4000008717

If you are required to pay for tender documents, please contact RFX creator or the originating department as stated in ITT for Tax Invoice.

This tax invoice is required to make payment at any Pusat Khidmat Pelanggan Counters for further processing.

Tender User Manual

Tarikh diapungkan : 14.01.2016  
 Tarikh Lawatan tapak : 18.01.2016  
 Tarikh tutup: 25.01.2016

PIC : Azlen  
 No tel : 01927767090  
 e-Mail : scm\_service\_desk@tnb.com.my

Closing date for applications:  
 Submission deadline: 25.01.2016 12:00:00

You can find more information on our portal:  
<https://srm.tnb.com.my/irj/portal>

We would be delighted to receive an RFx response from you.

Kind regards,

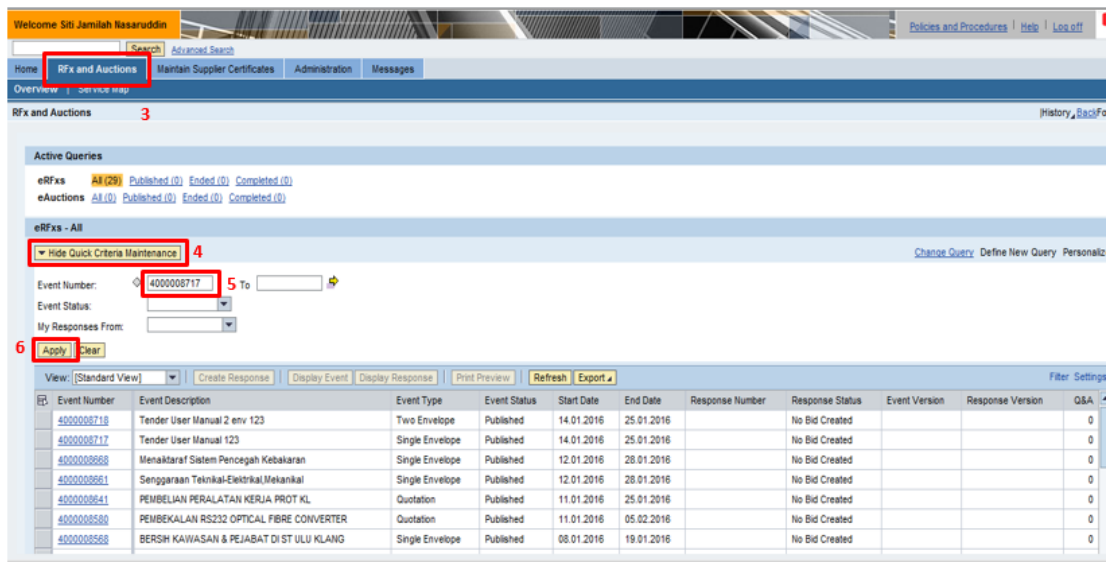
TNB

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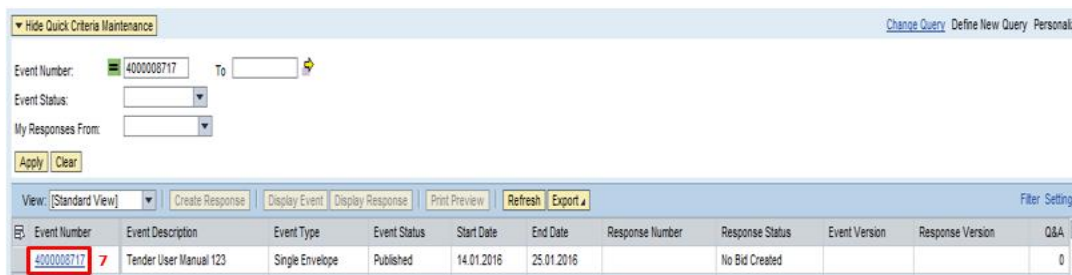
1. Sila pergi ke link berikut: <https://srm.tnb.com.my/iri/portal>. Log in dengan memasukkan *User ID* dan *Password*
2. Klik butang - **Log on**



3. Klik pada tab - **RFx and Auctions**
4. Klik pada butang - **Hide Quick Criteria Maintenance**
5. Masukkan *RFx Number* (10 Digits number) diperolehi daripada e-mail pada Event Number
6. Klik butang – **Apply**

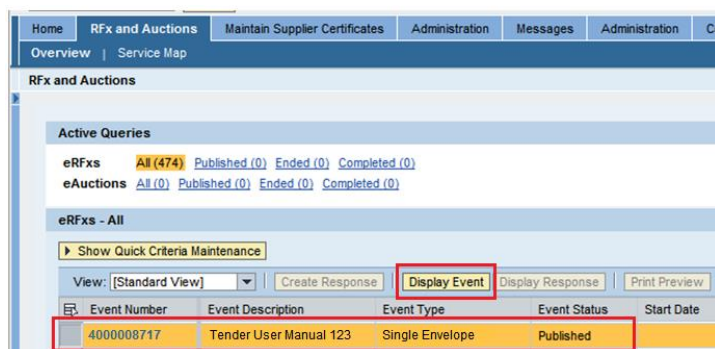


7. RfX tersebut dipaparkan dan klik pada **RfX Number di column Event Number**



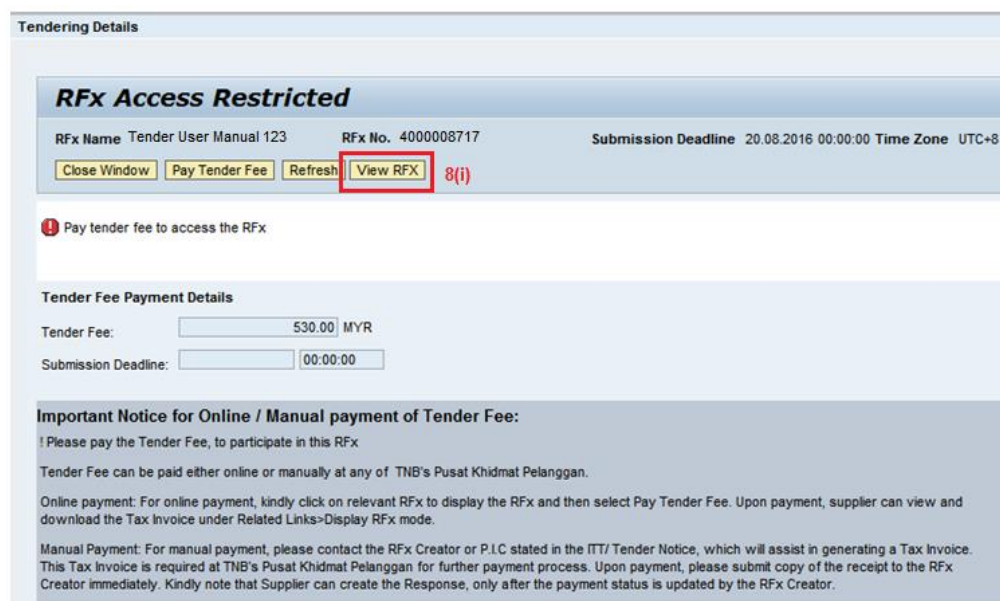
**ATAUPUN**

**Highlight RfX number berkaitan dan Tekan butang Display Event**



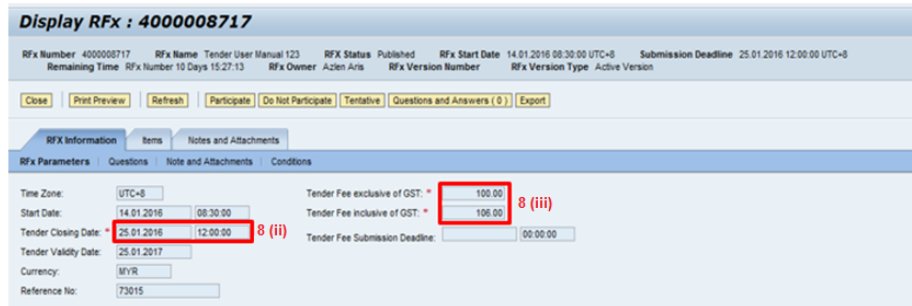
8. Skrin **RfX Access Restricted** dipaparkan dan nota penting dipaparkan seperti dibawah.

i. Tekan butang - **View RfX** untuk paparan butiran tender

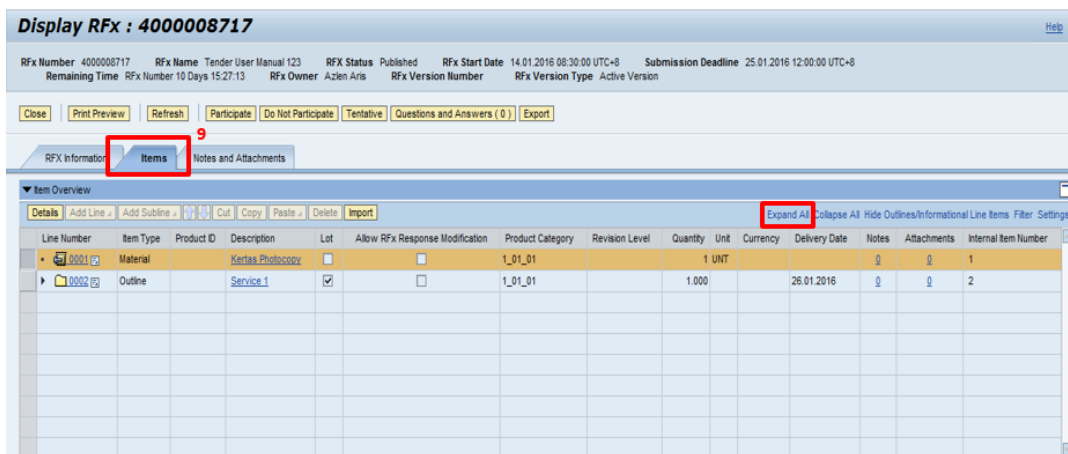


Skrin **Display RfX** dipaparkan. Pada RfX Information tab, sila semak maklumat-maklumat penting seperti berikut:

- ii. Tender Closing Date
- iii. Tender Fee Amount

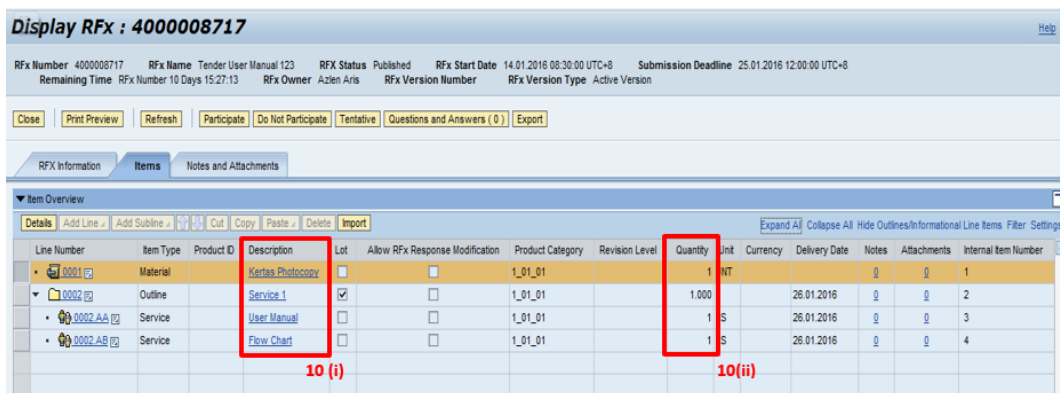


9. Klik tab - **Items**, dan klik **Expand All** supaya semua baris item kelihatan.

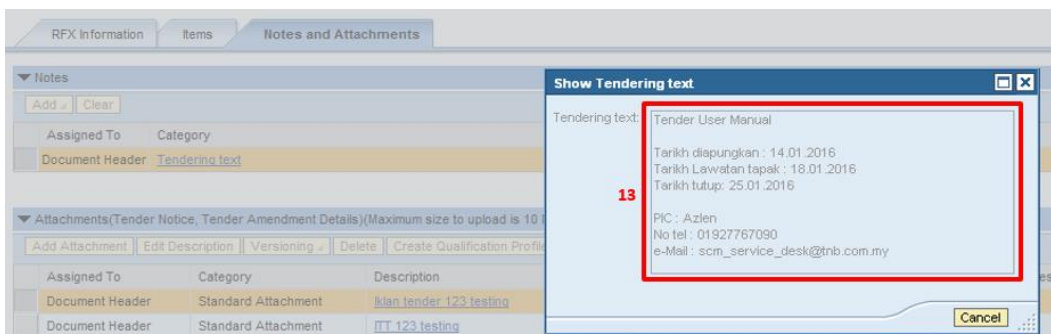
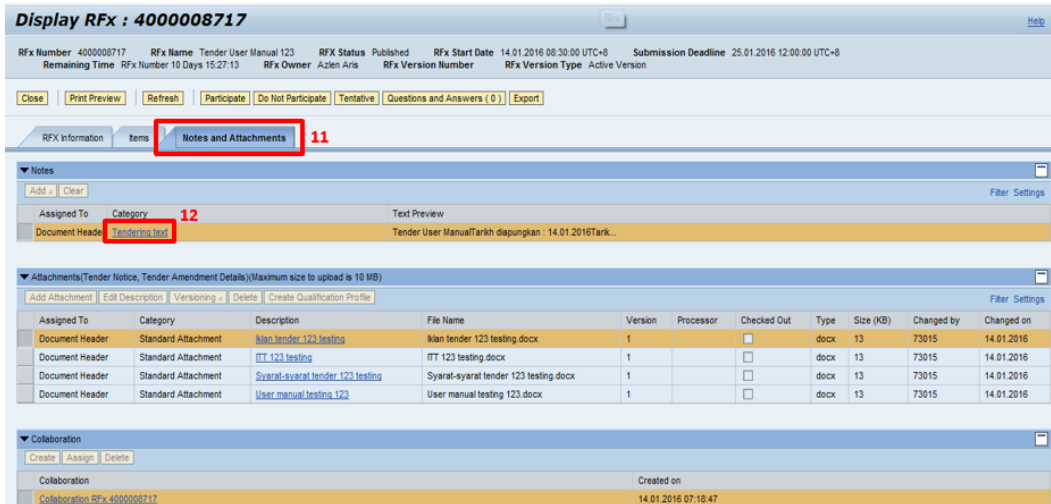


10. Sila semak maklumat-maklumat pembekalan seperti berikut:

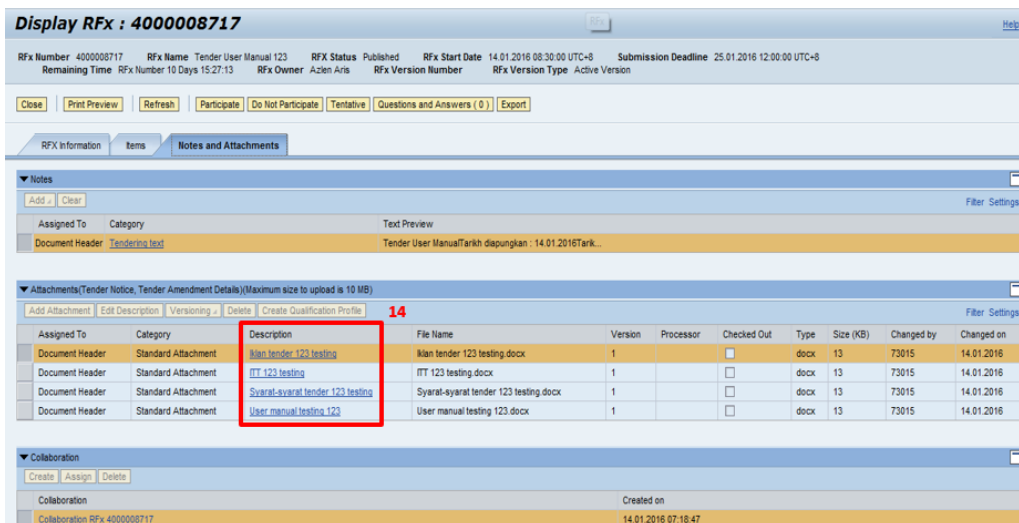
- i. Material Description
- ii. Quantity



11. Klik pada tab - **Notes and Attachments**.
12. Bagi membaca sebarang nota dari TNB mengenai tender tersebut, klik pada **Tendering Text**.
13. **Show Tendering Text** dipaparkan. Petender sila ambil maklum terhadap nota-nota tersebut *(Setiap perubahan atau Addendum di dalam tender akan dimaklumkan di dalam Notes)*

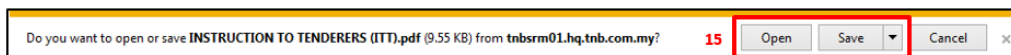


14. Sila rujuk pada **Attachment** bagi mendapatkan sebarang lampiran dokumen daripada TNB pada **column Description**. (contoh: *Iklan, User Manual dan ITT*)





15. Klik **Open** atau **Save** untuk membuka atau menyimpan dokumen tersebut bagi tujuan semakan atau rujukan petender.



16. Bagi memuat turun (download) Dokumen-Dokumen tender TNB untuk tujuan semakan serta dilengkapi oleh Petender semasa proses *submit response*,Klik - **Collaboration**.  
 (contoh dokumen: BQ,Syarat Tender mandatory,Technical spec dll)

**Display RFX : 400008717**

RFX Number 400008717 RFX Name Tender User Manual 123 RFX Status Published RFX Start Date 14.01.2016 08:30:00 UTC+8 Submission Deadline 25.01.2016 12:00:00 UTC+8  
 Remaining Time RFX Number 10 Days 15:27:13 RFX Owner Azlen Aris RFX Version Number RFX Version Type Active Version

Close Print Preview Refresh Participate Do Not Participate Tentative Questions and Answers (0) Export

RFX Information Items **Notes and Attachments**

▼ Notes

Add Clear Filter Settings

Assigned To	Category	Text Preview
Document Header	TenderInfo.txt	Tender User ManualTarikh diapungkan : 14.01.2016Tarik...

▼ Attachments(Tender Notice, Tender Amendment Details)(Maximum size to upload is 10 MB)

Add Attachment Edit Description Versioning Delete Create Qualification Profile Filter Settings

Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Changed by	Changed on
Document Header	Standard Attachment	<a href="#">Iklan tender 123 testing</a>	Iklan tender 123 testing.docx	1		<input type="checkbox"/>	docx	13	73015	14.01.2016
Document Header	Standard Attachment	<a href="#">ITT 123 testing</a>	ITT 123 testing.docx	1		<input type="checkbox"/>	docx	13	73015	14.01.2016
Document Header	Standard Attachment	<a href="#">Syarat-syarat tender 123 testing</a>	Syarat-syarat tender 123 testing.docx	1		<input type="checkbox"/>	docx	13	73015	14.01.2016
Document Header	Standard Attachment	<a href="#">User manual testing 123</a>	User manual testing 123.docx	1		<input type="checkbox"/>	docx	13	73015	14.01.2016

▼ Collaboration

Create Assign Delete

Collaboration Created on

Collaboration RFX 400008717	14.01.2016 07:16:47
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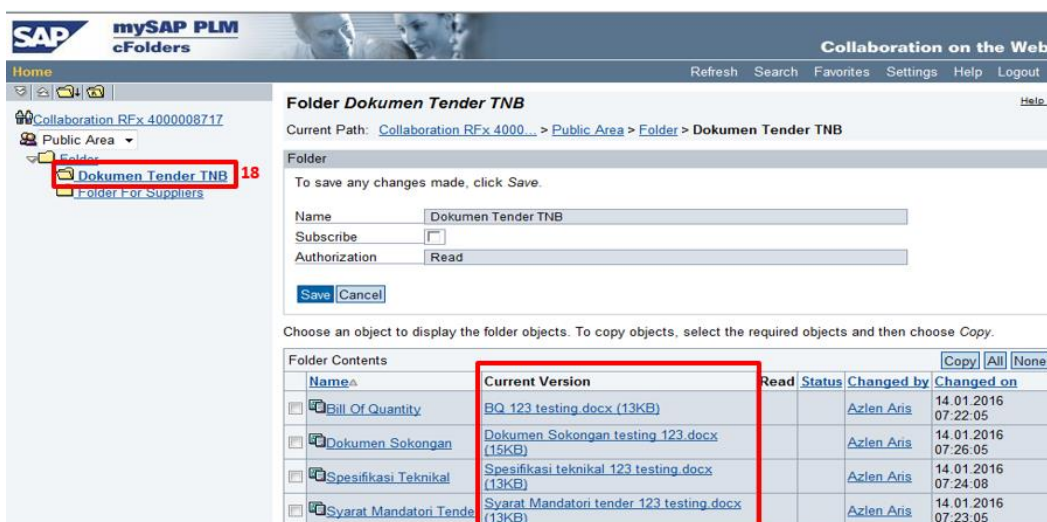
**Nota Penting :**

1. Pada ruangan ini terdapat dokumen-dokumen yang perlu dimuat turun (download) oleh petender, di mana sekira petender berminat menyertai e-tender ini, petender perlu mengisi dokumen-dokumen tersebut, kemudian diimbas(Scan) semula untuk dimuat naik (upload) semula didalam c-Folder semasa proses *Create Respond*.
2. Folder yang terdapat di bawah adalah CONTOH SAHAJA sebagai panduan kepada petender. Keperluan setiap tender adalah berbeza-beza.

17. Skrin **Collaboration RfX** dipaparkan. Klik pada **Folder**.



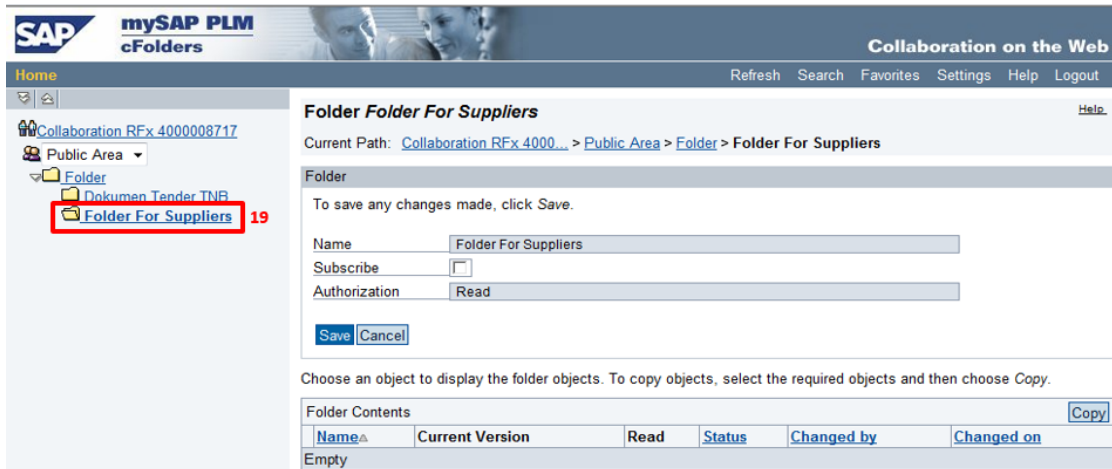
18. Dokumen tender dipaparkan di dalam **folder**. Klik pada **folder** Dokumen TNB ,klik pada setiap dokumen bagi memuat turun dokumen-dokumen tender tersebut.



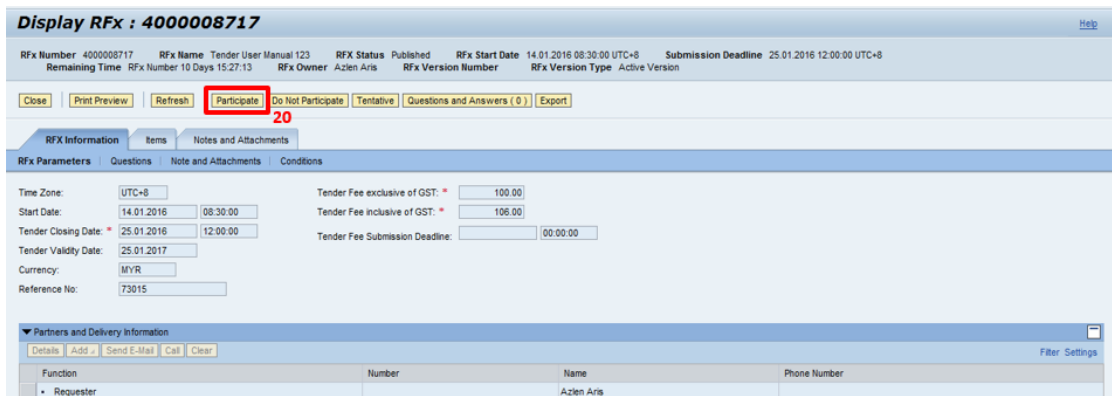
**Nota Penting :**

Petender perlu mengisi dan melengkapkan dokumen-dokumen yang telah di *Save*, kemudian di *Scan* semula untuk dimuat naik (upload) semula didalam c-Folder semasa proses *Create Response*.  
 Butang ( Create Response ) hanya akan ujud setelah *Tender Fee* di bayar dan makluman telah diberikan kepada Pemula

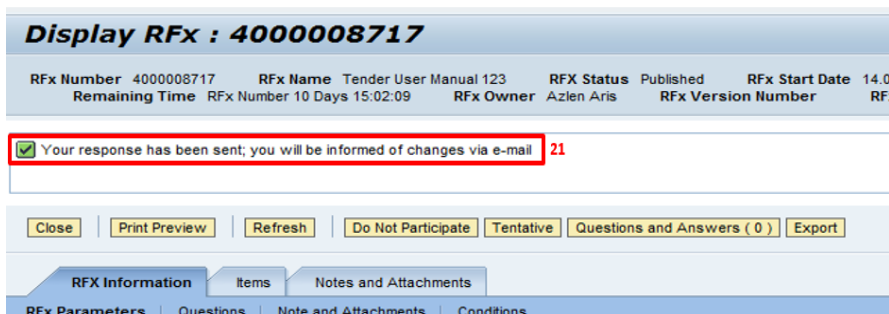
19. Klik pada **Folder For Suppliers** , ini adalah *folder* kosong yang memerlukan petender memuat naik dokumen-dokumen seperti yang diperlukan oleh TNB  
 Dokumen yang telah dilengkapkan sebelum ini perlu dimasukkan ke dalam folder-folder yang disediakan semasa proses *Create Response*.



20. Sekiranya petender berminat menyertai tender ini, sila klik butang - **Participate**.



21. Notifikasi - *Your response has been sent you will be informed of changes via email.*



TAMAT

<b>PROCESS 2</b>	:	TENDER FEE PAYMENT AND SUBMISSION COPY OF RECEIPT (MANUAL) <b>(SEKIRANYA ADA TENDER FEE SAHAJA. SEKIRANYA TIADA TENDER FEE SILA KE LANGKAH <i>CREATE RESPOND &amp; SUBMIT RFX</i>).</b>
<b>ROLE</b>	:	TNB SUS SUPPLIER

**Pembayaran atas talian:** Rujuk PANDUAN PENGGUNA (SUPPLIER) - PEMBAYARAN ETENDER TNB ATAS TALIAN (FPX)

**Pembayaran secara Manual:**

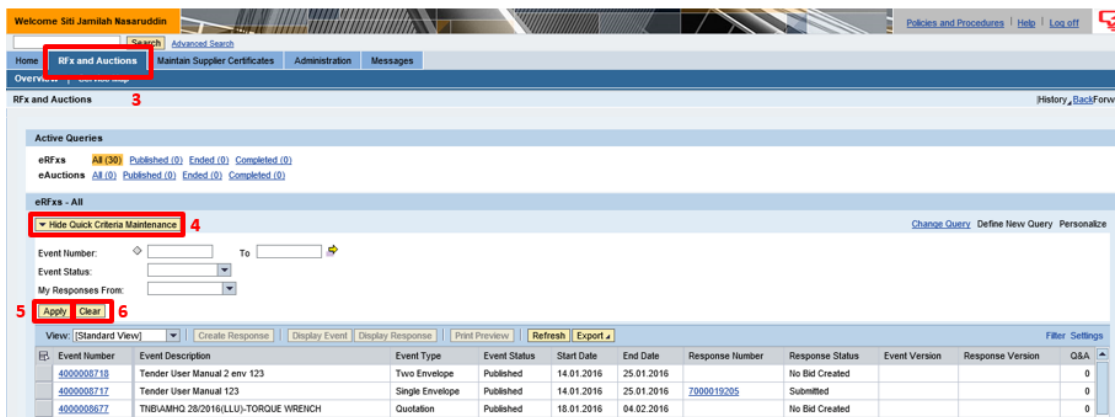
1. Setelah melaksanakan proses *Participate*, petender perlu mendapatkan **Tax Invoice** daripada pemula atau dari pejabat pemula.
2. Petender perlu membayar tender fee di Pusat Khidmat Pelanggan atau di mana-mana Pusat Pembayaran di Kedai Tenaga TNB.
3. Setelah pembayaran dibuat, salinan resit tender fee hendaklah dimajukan dengan kadar segera kepada pemula melalui email / faks / secara manual.
4. Butang **CREATE RESPONSE** hanya akan wujud pada RFX setelah Pemula mengemaskini **Tender Fee Payment Details** di dalam system.

<b>ROCESS 3</b>	:	<b>CREATE RESPOND &amp; SUBMIT RFX</b>
<b>ROLE</b>	:	TNB SUS SUPPLIER

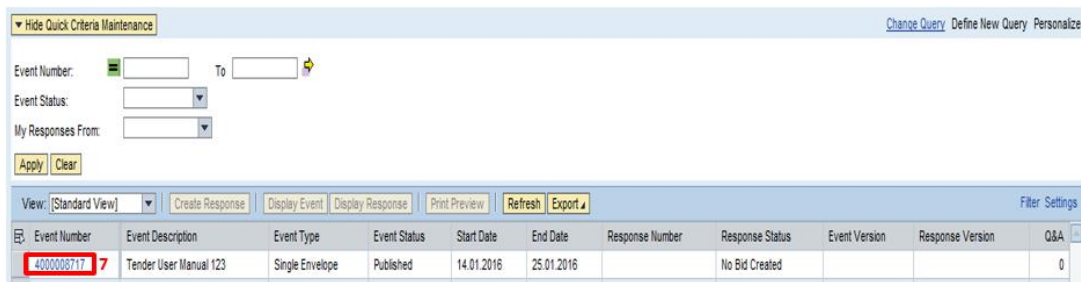
1. Sila pergi ke link berikut : <https://srm.tnb.com.my/iri/portal>. Log in dengan memasukkan User ID dan Password
2. Klik butang - **Log on**



3. Klik pada tab - **Rfx and Auctions**
4. Klik pada butang **Hide Quick Criteria Maintenance**, (kosongkan **Event Number**, **Event Status** dan **My Responses From** terlebih dahulu)
5. Klik butang - **Clear**
6. Klik butang- **Apply**

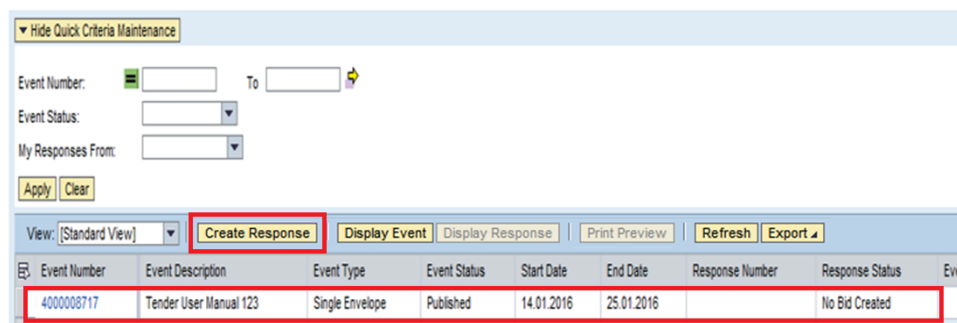


7. Senarai RfX akan dipaparkan dan klik pada **Event Number** bagi RfX tersebut.



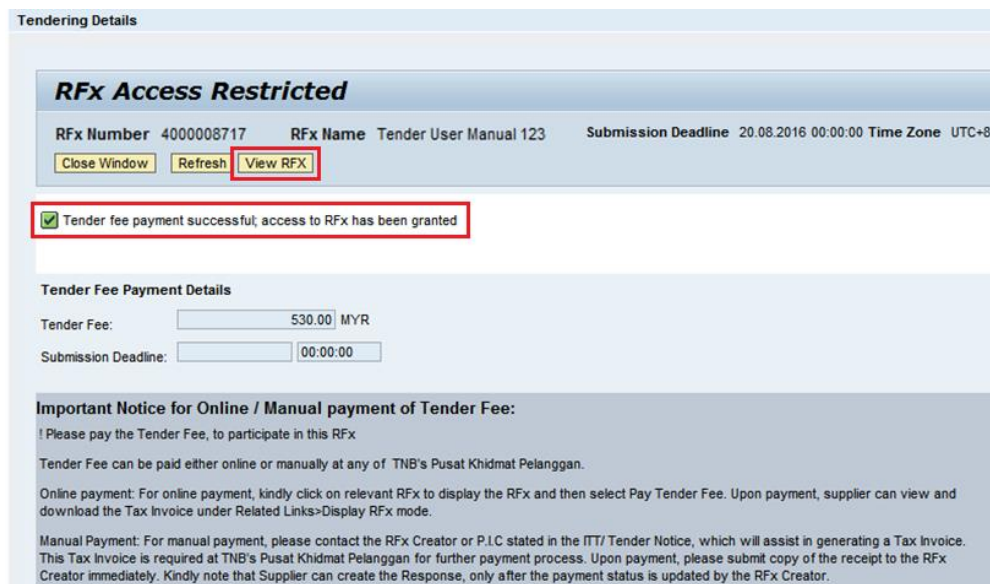
**ATAUPUN**

**Highlight Event Number dan Tekan butang- Create Response.**  
 Seterusnya, lakukan langkah 10 sehingga selesai.

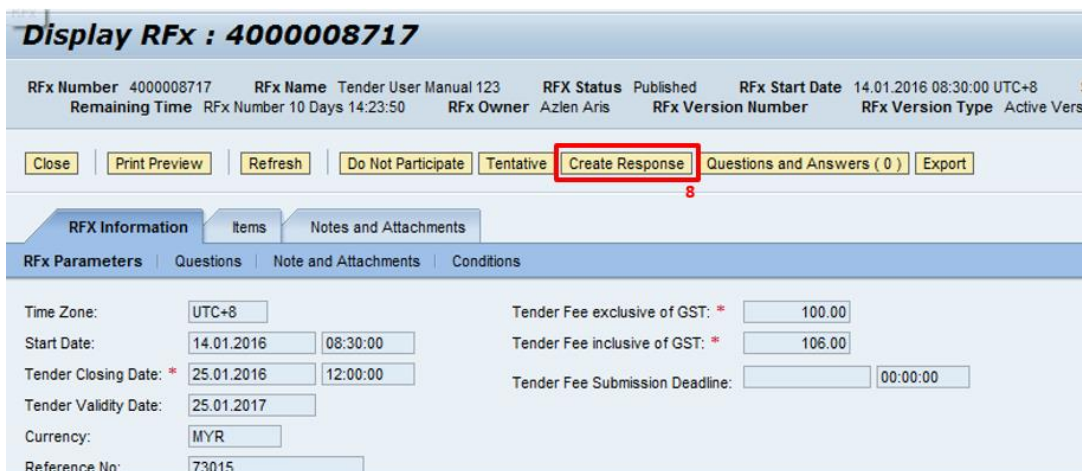


8. Skrin RfX *Access Restricted* dipaparkan

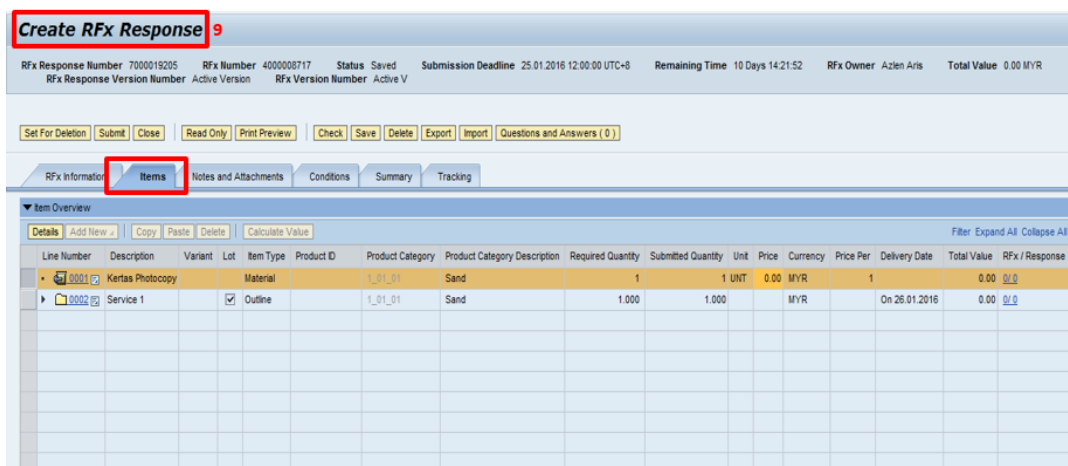
Sistem akan memaparkan notis  Tender fee payment successful; access to RfX has been granted sekiranya pembayaran telah berjaya dilakukan dan Klik butang – **View RFX**



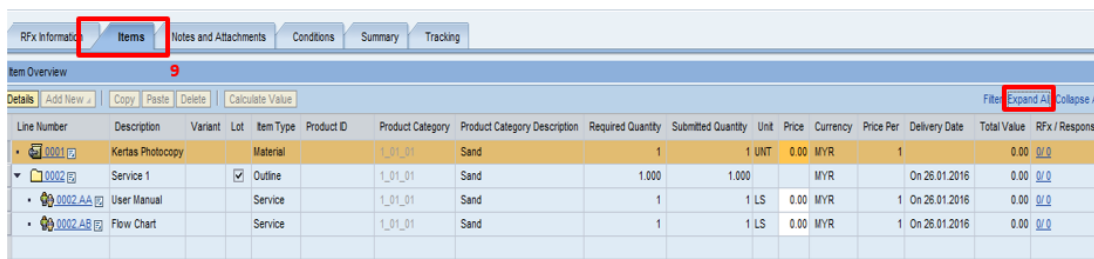
- Skrin Display RfX dipaparkan. Klik butang - **Create Response** (*Butang ini akan wujud setelah Pemula mengemaskini status pembayaran Tender Fee petender*).Nota : Sila hubungi pemula sekira butang **Create Response** tidak wujud.



- Skrin **Create RfX Response** dipaparkan. Klik pada tab - **Items**.

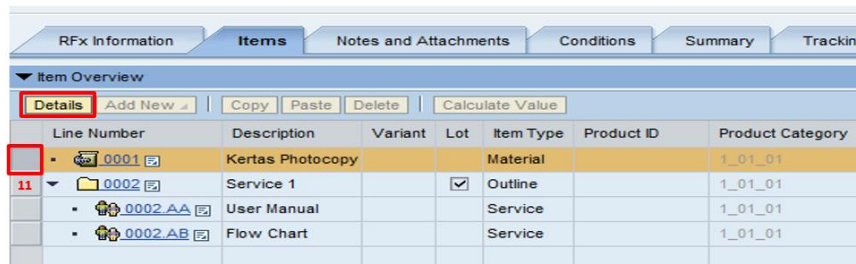


- Klik pada tab - **Items**, petender dikehendaki mengisikkan harga bagi setiap item. Klik pada **Expand All** bagi memastikan semua baris item dipaparkan.

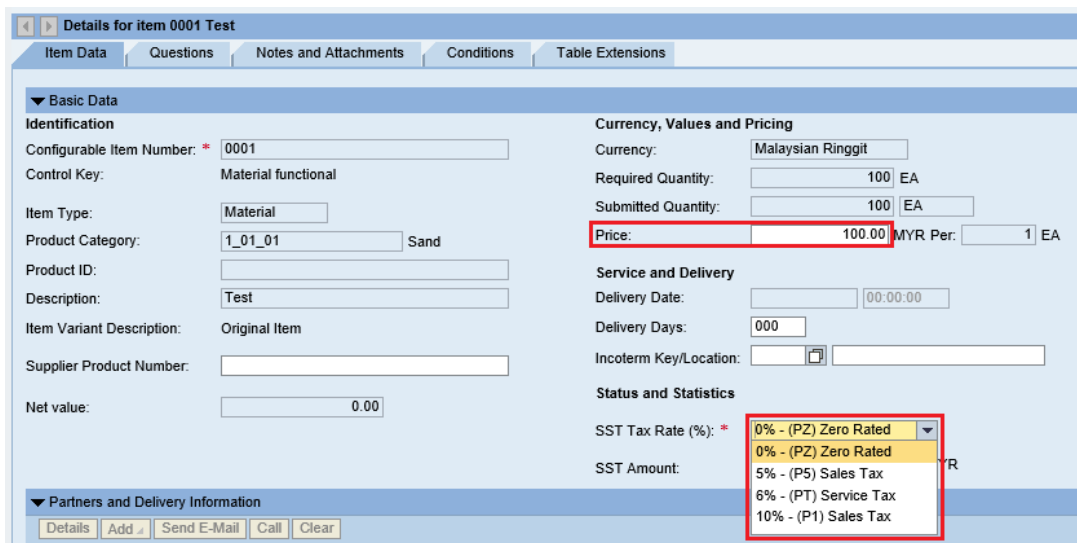




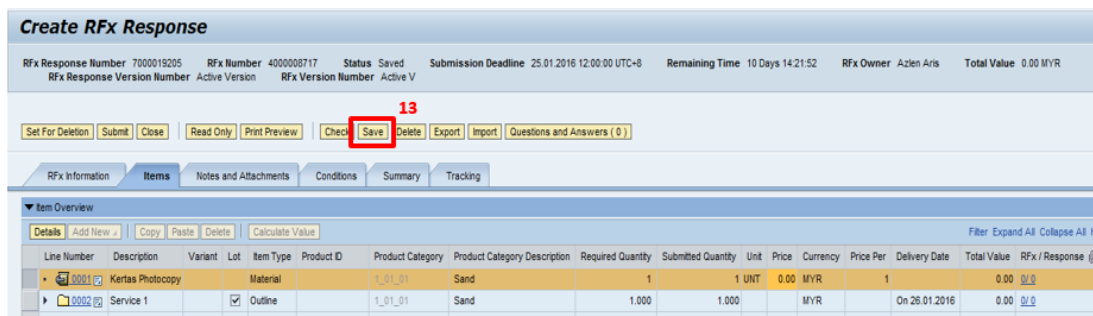
12. Untuk mengisi harga perlu highlight pada baris item dan klik butang - **Detail**



13. Isikan harga yang di tawarkan di ruang **Price** dan lengkapkan ruang **SST Tax Rate (%)**. Ulang langkah yang sama untuk item seterusnya. Tidak perlu masukan harga pada baris **Outline** dalam *column* **Item Type**.



14. Selepas selesai mengisi semua harga pada baris item, klik butang - **Save**.





15. Notifikasi **Response xxxx Saved** dipaparkan.

**Display RFX Response 7000019205**

RFX Response Number 7000019205 RFX Number 4000008717 Status Saved Submission Deadline 25.01.2016 12:00:00 UTC+8 Remaining Time 10 Days 13:43:50 RFX Owner Azlen Ar

Response 7000019205 saved **14**

Set For Deletion Edit Close Print Preview Refresh Check Export Questions and Answers ( 0 )

RFX Information Items Notes and Attachments Conditions Summary Tracking

Item Overview

Line Number	Description	Variant	Lot	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per
0001	Kertas Photocopy			Material	1_01_01	Sand		1	1	UNT	100.00	MYR	1
0002	Service 1			Outline	1_01_01	Sand		1,000	1,000			MYR	
0002-AA	User Manual			Service	1_01_01	Sand		1	1	LS	50,000.00	MYR	1
0002-AB	Flow Chart			Service	1_01_01	Sand		1	1	LS	30,000.00	MYR	1

16. Petender boleh melihat jumlah harga tanpa cukai di **Total Value** (Di skrin paling kanan di bahagian bawah sekali)

Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date	Total Value	RFX / Response @	RFX / Response @	Internal Item Number	
Material	1_01_01	Sand		1	1	UNT	100.00	MYR	1		100.00	0/0	0/0	1	
Outline	1_01_01	Sand		1,000	1,000			MYR		On 26.01.2016	80,000.00	0/0	0/0	2	
Service	1_01_01	Sand		1	1	LS	50,000.00	MYR	1	On 26.01.2016	50,000.00	0/0	0/0	3	
Service	1_01_01	Sand		1	1	LS	30,000.00	MYR	1	On 26.01.2016	30,000.00	0/0	0/0	4	
											<b>15</b>	<b>Total Value</b>	<b>80,100.00</b>	<b>MYR</b>	

Keseluruhan harga dengan cukai SST akan dipaparkan di bawah tab RFX Information. Petender boleh rujuk **Total RFX Response Value (including SST)**.

RFX Information Items Notes and Attachments Conditions Summary Tracking

Basic Data Questions Notes and Attachments Conditions

Event Parameters

End of Binding Period: 25.01.2016

Currency: Malaysian Ringgit

Terms of Payment: ZB10

Follow-On Document PO in ERMS

Total RFX Response Value (Including SST): **84,910.00**

Maklumat lanjut mengenai keseluruhan harga juga boleh disemak di bawah tab **Summary**.

RFX Information Items Notes and Attachments Conditions Summary Tracking

RFX Response Number: 6918

Items with Response: 1 out of 1 items responded

Questions: 0 out of 0 questions answered ( 0 out of 0 mandatory )

Notes: No Notes Added

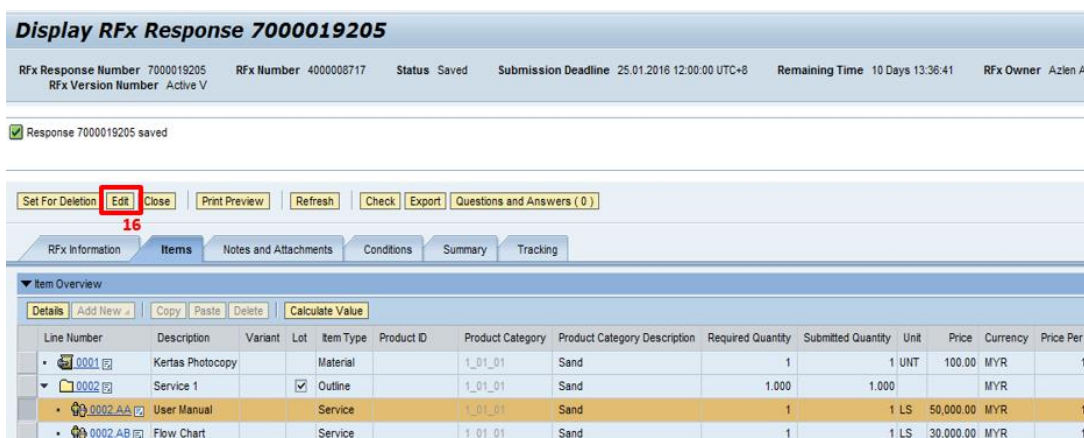
Attachments: No Attachments Added

Conditions: 1 conditions added

Total RFX Response Value: **80,100.00 MYR**

Total RFX Response Value (Including SST): **84,910.00**

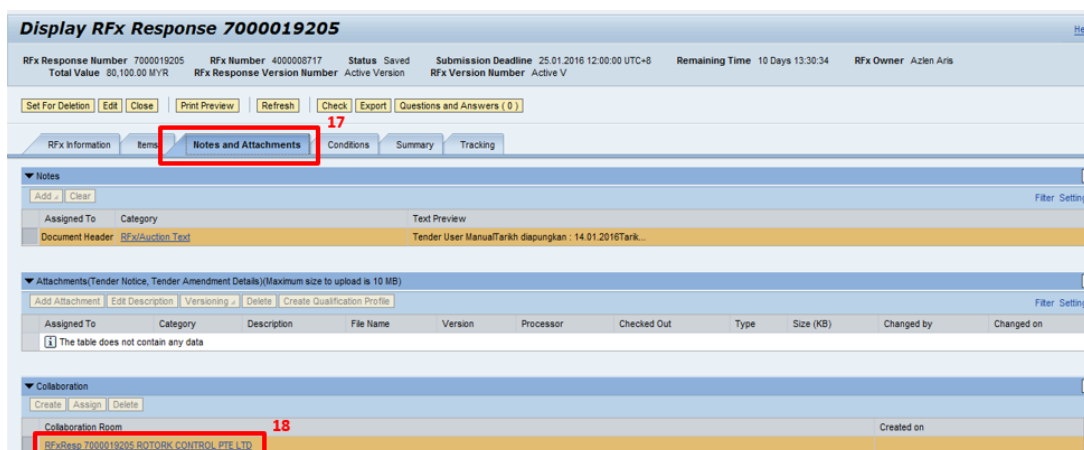
17. Bagi meneruskan proses *Create Respond* klik butang - **Edit**.



*Nota :Sekiranya Petender Log out daripada SUS Portal. Bagi menyambung proses Create Respond,klik Response Number seperti di bawah dan bukan pada Event Number dan tekan butang Edit semula. Sekiranya masih di dalam portal boleh teruskan langkah berikutnya.*

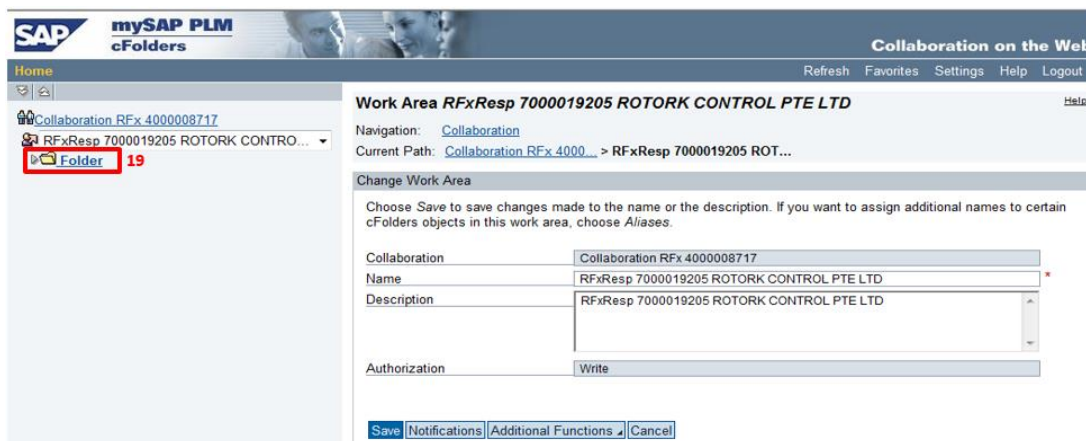
18. Untuk memuat naik dokumen-dokumen tender yang telah di *Scan* dalam bentuk PDF, klik pada tab - **Notes and Attachment**.

19. Klik pada fail yang berada di dalam **Collaboration Room**

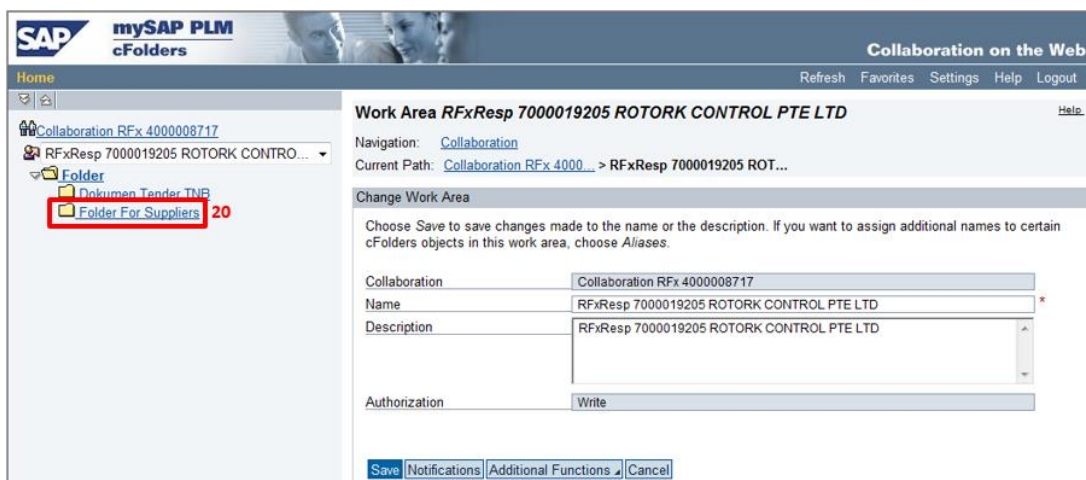


*(Nota : Folder-Folder yang terdapat di dalam Collaboration Folder, mungkin berbeza-beza mengikut Pemula. Untuk mendapatkan kepastian berhubung dengan folder yang perlu Petender muatnaik dokumen-dokumen tender sila rujuk ITT atau hubungi pemula)*

20. Skrin Collaboration Folder (c-Folder) dipaparkan. Klik pada **Folder**.



21. Sub Folder dipaparkan. Klik pada - **Folder For Suppliers (Nama Folder mungkin berbeza-beza, sila rujuk ITT atau hubungi pemula bagi mengetahui folder bagi Supplier's Response)** untuk memuat naik dokumen-dokumen tender yang telah dilengkapkan untuk dimajukan kepada pihak pemula, berdasarkan dokumen-dokumen yang diperlukan.



22. Bagi memasukkan dokumen di dalam folder tersebut, klik butang – **Create**

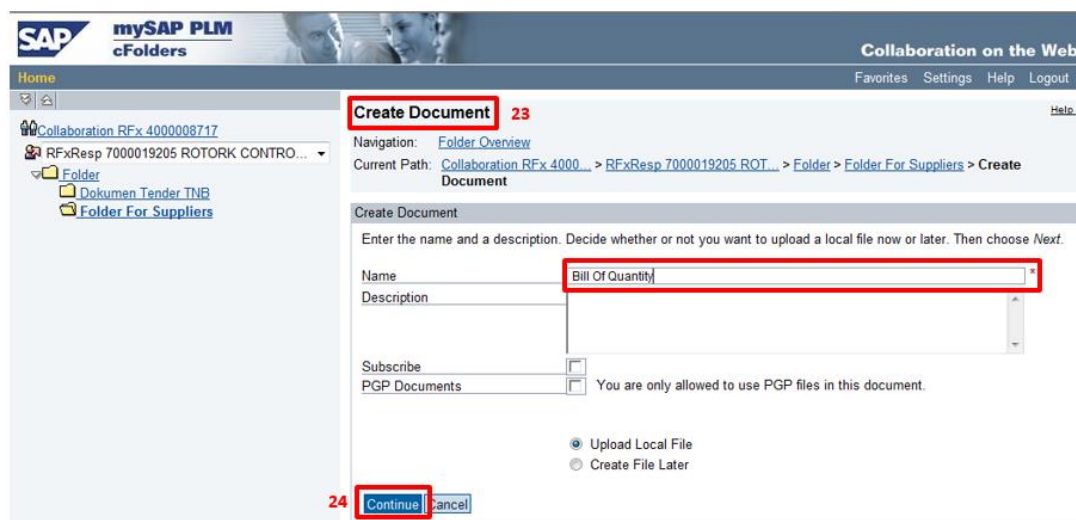


23. Klik pada **Document**



24. Skrin **Create Document** dipaparkan, Isikan nama dokumen tersebut di ruang **Name**

25. Klik butang – **Continue**

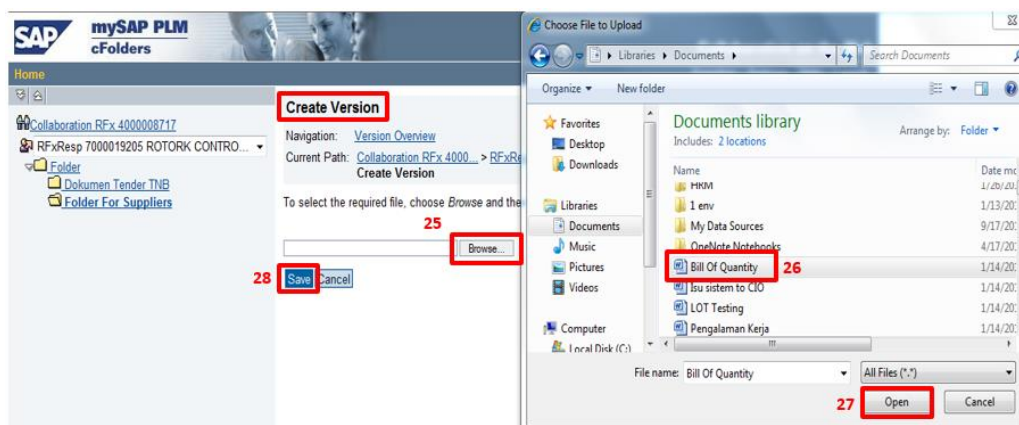


26. Skrin **Create Version** dipaparkan, Klik butang - **Browse** untuk mencari dokumen yang telah disediakan oleh petender .

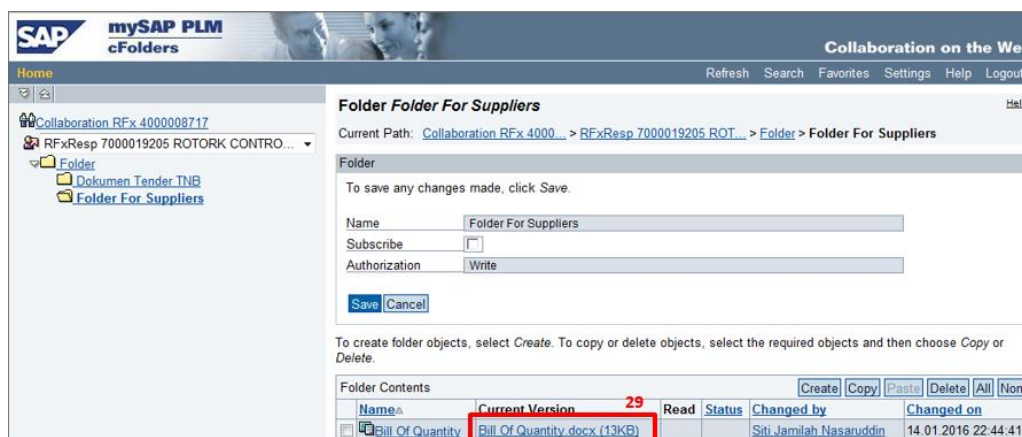
27. Klik pada dokumen yang telah disimpan di dalam fail tersebut

28. Klik butang – **Open**

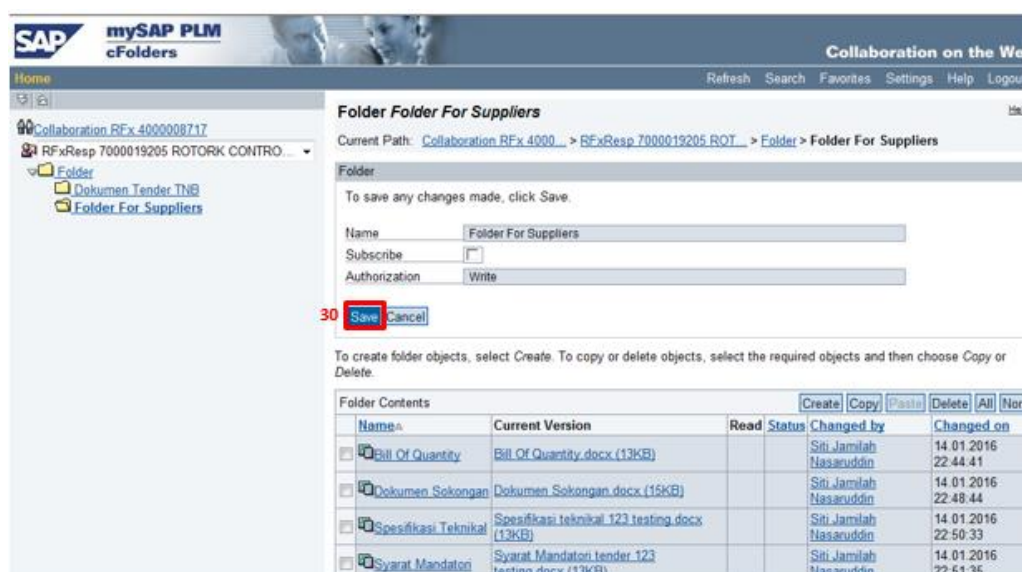
29. Klik tombol – Save



30. Dokumen telah dimuatnaik di dalam folder yang dikehendaki, ( Contoh dokumen: BILL OF QUANTITY(BQ)). Ulang proses ini sehingga semua dokumen yang diperlukan telah dimuat naik di dalam folder yang dikehendaki oleh pihak pemula.

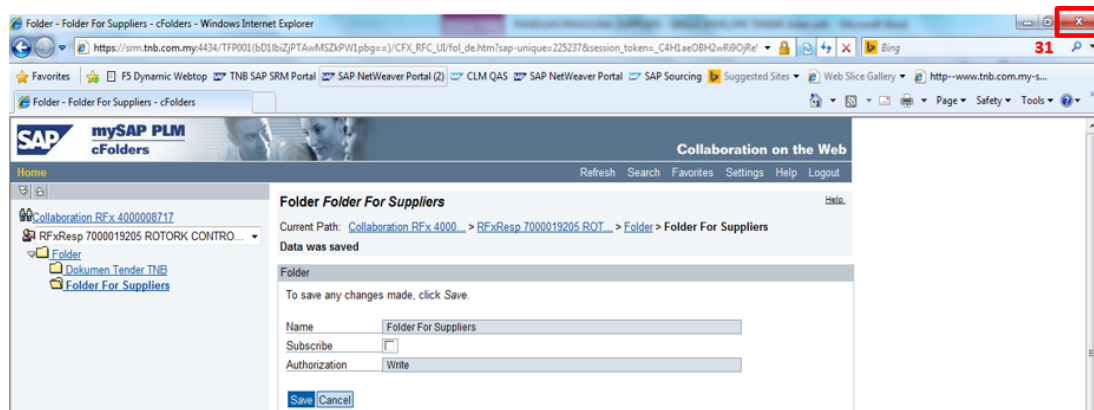


31. Setelah semua dokumen yang diperlukan telah dimuat naik ke folder yang dikehendaki, klik tombol - Save.

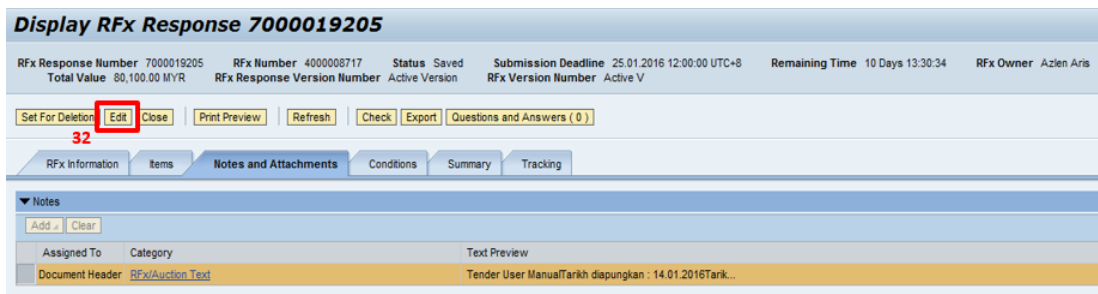




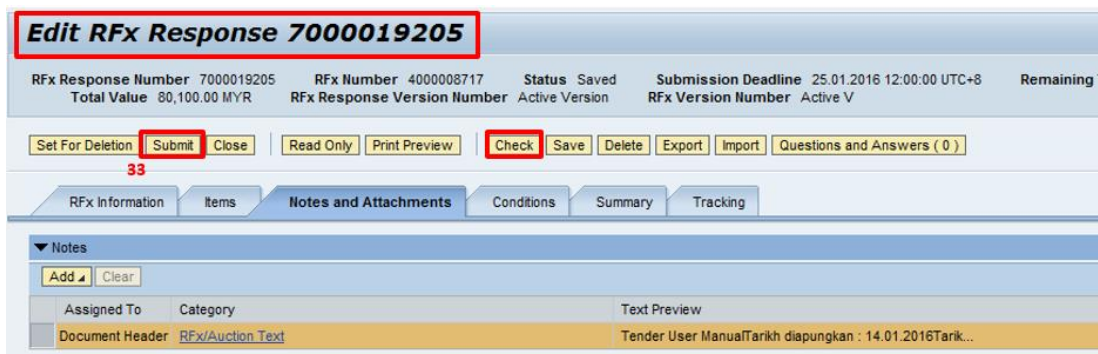
32. Keluar dari Skrin **c-Folder** dengan klik butang pangkah



33. Pada Skrin **Display RFX Response**, klik butang **-Edit** bagi menyambung proses **Create Response**



34. Skrin **Edit RFX Response** dipaparkan, klik butang **-Check**, bagi memastikan **RFX Response** tiada **error** dan seterusnya klik butang **-Submit**, untuk memajukan dokumen tender kepada Pihak Pemula



35. Notifikasi **RFX Response Submitted** dipaparkan. Ini menunjukkan RFX telah dimajukan kepada pihak pemula.

36. Klik butang – **Refresh**. Status *response* juga bertukar menjadi **Submitted**.

**Display RFX Response 7000019205**

RFX Response Number 7000019205 RFX Number 4000008717 Status Saved Submission Deadline 25.01.2016 12:00:00 UTC+8 Remaining Time 10 Days 13:00:36 RFX C  
Total Value 80,100.00 MYR RFX Response Version Number Active Version RFX Version Number Active V

Tender Response if in SAVE mode, would lead to DIS-QUALIFICATION  
 To participate, kindly click on SUBMIT button before submission deadline.

RFX response 7000019205 submitted **34**

RFX Information Items **Notes and Attachments** Conditions Summary Tracking

Notes

Assigned To	Category	Text Preview
Document Header	RFX/Auction Text	Tender User ManualTarkh diapungkan : 14.01.2016Tark...

**Display RFX Response 7000019205**

RFX Response Number 7000019205 RFX Number 4000008717 **Status Submitted** Submission Deadline 25.01.2016 12:00:00 UTC+8 Remaining Time 10 Days 12:59:39 RFX Owner Azlen Aris  
Total Value 80,100.00 MYR RFX Response Version Number Active Version RFX Version Number Active V

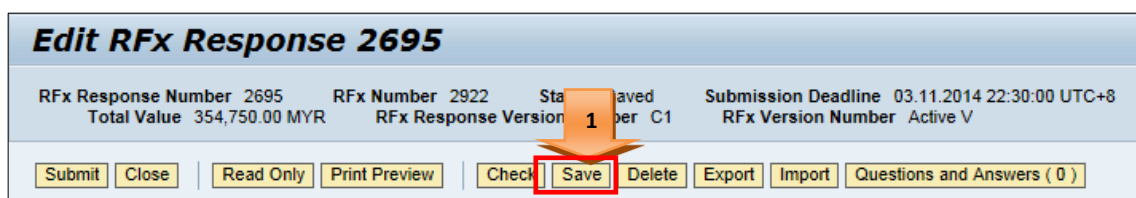
Tender Response if in SAVE mode, would lead to DIS-QUALIFICATION  
 To participate, kindly click on SUBMIT button before submission deadline.

TAMAT

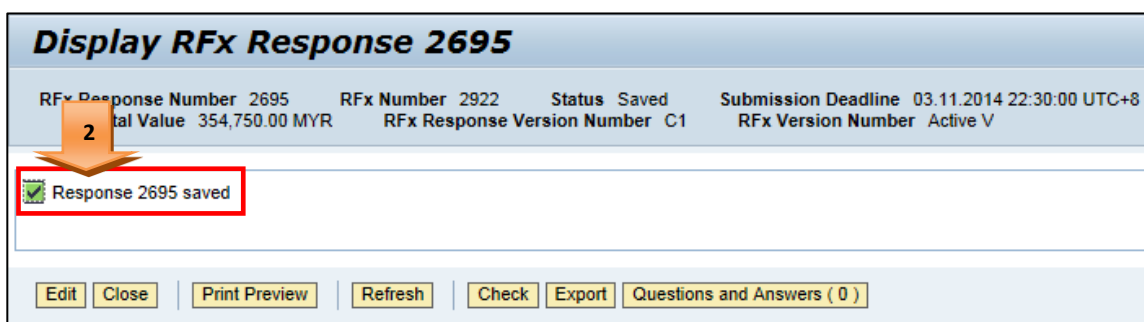
### TIPS BAGI PROSES BAGI SAVE, EDIT, SUBMIT RFX RESPONSE

- Sekiranya petender telah menekan butang **Create Response**, maka **Response Number** telah diwujudkan.
- Bagi meneruskan proses *Create Response* setiap kali *login* ke **SUS Portal**, petender hendaklah klik pada **Response Number** dan **BUKAN Event Number** seperti berikut:-

1. Klik pada butang - **Save**



2. Notifikasi **Response Saved** dipaparkan. Anda boleh *logout* dari **SUS Portal**



3. Untuk meneruskan proses *Create Response* setelah petender *Save RFX* tersebut, sila *login* semula ke **SUS Portal** seperti proses biasa sehingga skrin **Display RFX** muncul, klik butang - **Edit**.



4. Sila pastikan butang **Submit** muncul bagi membuat sebarang proses *Create Response*.



5. Sila rujuk **Submission Deadline** bagi mengetahui tempoh masa yang tinggal bagi melaksanakan proses *Create Response* sebelum tarikh tutup tender.

**Edit Rfx Response 2695**

Response Number 2695    Rfx Number 2922    Status Saved    **Submission Deadline 03.11.2014 22:30:00 UTC+8**  
Total Value 354,750.00 MYR    Rfx Response Version Number C1    Rfx Version Number Active V

**Submit**   Close   Read Only   Print Preview   Check   Save   Delete   Export   Import   Questions and Answers ( 0 )

- Klik butang - **Submit** apabila petender bersedia untuk memajukan Rfx kepada TNB.
- Walaupun RFX tersebut telah dimajukan kepada TNB (*Submitted*), petender masih boleh melakukan proses *edit* dan *submit* sehingga tarikh tutup tender.
- Perlu diingatkan supaya petender tidak melaksanakan proses *create* atau *edit Rfx Response* pada saat akhir, bagi mengelakan berlakunya sebarang masalah untuk proses *submit*.

**TIPS BAGI PROSES BAGI PROSES DELETE AND WITHDRAW RFX RESPONSE**

<b>PROCESS</b>	:	DELETE RFX RESPONSE
<b>ROLE</b>	:	TNB SUS SUPPLIER
<b>Scenario 1</b>	:	RESPONSE STATUS SAVED

**Scenario 1:** RESPONSE IS IN SAVED MODE. ( Petender belum pernah menghantar *response* . Rfx Response status : **Saved** )

1. Pilih semula Rfx yang perlu untuk proses *delete Rfx response*. Klik pada **Response Number**

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	R
<a href="#">4000008301</a>	KERJA BEKAL LA COUNTER	Single Envelope	Published	22.12.2015	06.01.2016	<a href="#">7000018287</a>	S
<a href="#">4000008298</a>	PPNG/LINES 308/2015(Q)- TFR	Single Envelope	Published	21.12.2015	07.01.2016	<a href="#">7000018286</a>	S
<a href="#">4000008254</a>	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		N
<a href="#">4000008075</a>	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015	<a href="#">7000018284</a>	S
<a href="#">4000007981</a>	Sisil PMT DII O	Single Envelope	Published	04.12.2015	30.12.2015		N

2. Klik butang – **Edit**

**Display Rfx Response 7000018284**

Rfx Response Number 7000018284    Rfx Number 4000008075    Status Saved    Submission Deadline :  
 Rfx Owner Mohd Sahrul Azani bin Muhamad    Total Value 0.00 MYR    Rfx Response Version Number :

Set For Deletion **Edit** Close    Print Preview    Refresh    Check    Export    Questions and Answers ( 0 )

RFx Information    Items    Notes and Attachments    Conditions    Summary    Tracking

Basic Data    Questions    Notes and Attachments    Conditions

**Event Parameters**    Service and Deli

End of Binding Period: 30.06.2016    Incoterm:

Currency: Malaysian Ringgit    Status and Stati

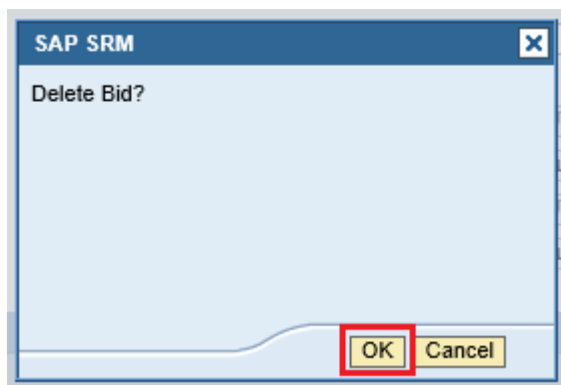
Terms of Payment: \*    Created On:

Created By:

3. Klik butang – **Delete**



4. Pop-up message **Deleted Bid?** Dipaparkan dan klik butang – **OK**



5. Apabila paparan senarai RFX dipaparkan, Klik butang – **Refresh**. Response status akan bertukar menjadi **No Bid Created**. Nombor *RFX response* juga akan hilang.

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
<a href="#">4000008254</a>	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		No Bid Created
<a href="#">4000008075</a>	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015		No Bid Created
<a href="#">4000007084</a>	Sisi DMT DII Q	Single Envelope	Published	04.12.2015	30.12.2015		No Bid Created

6. Butang **Create Response** akan ujud semula, petender boleh melaksanakan proses *Create Response* semula jika diperlukan.

**Display Rfx : 400008075**

Rfx Number 400008075    Rfx Name ADMN 316/2015(Q)-PEST CONTROL    RFX Status Published    Rfx Start Date 15.12.2015 16:00:00  
 Remaining Time Rfx Number 2 Days 01:53:30    Rfx Owner Mohd Sahrul Azani bin Muhamad    Rfx Version Number    Rfx Version

Time Zone:     Tender Fee exclusive of GST: \*

Start Date:

Tender Closing Date: \*

Opening Date: \*

Tender Validity Date:

Currency:

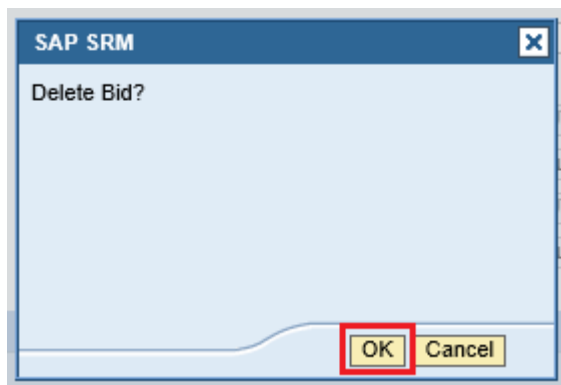
Reference No:

**TAMAT**

<b>PROCESS</b>	:	DELETE RFX RESPONSE
<b>ROLE</b>	:	TNB SUS SUPPLIER
<b>Scenario 2</b>	:	RESPONSE STATUS SUBMITTED

**Scenario 2:** RESPONSE IS ALREADY BEEN SUBMITTED (Petender telah menghantar *response*. Rfx Response status : **Submitted** )





6. Apabila paparan senarai RfX dipaparkan, Klik butang – **Refresh**. Response status akan bertukar menjadi **No Bid Created**. Nombor RfX response juga akan hilang.

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
4000008254	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		No Bid Created
4000008075	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015		No Bid Created
4000007084	Sisi DMT DII Q	Single Envelope	Published	04.12.2015	30.12.2015		No Bid Created

7. Butang **Create Response** akan ujud semula, petender boleh melaksanakan proses *Create Response* semula jika diperlukan.

**Display RfX : 4000008075**

RfX Number 4000008075    RfX Name ADMN 316/2015(Q)-PEST CONTROL    RfX Status Published    RfX Start Date 15.12.2015 16:00:01  
 Remaining Time RfX Number 2 Days 01:53:30    RfX Owner Mohd Sahrul Azani bin Muhamad    RfX Version Number    RfX Version

Close | Print Preview | Refresh | Participate | Do Not Participate | Tentative | **Create Response** | Questions and Answers ( 0 ) | Export

**RFX Information**    Items    Notes and Attachments

RfX Parameters    Questions    Note and Attachments    Conditions

Time Zone: UTC+8    Tender Fee exclusive of GST: \* 0.00

Start Date: 15.12.2015 16:00:00

Tender Closing Date: \* 31.12.2015 12:00:00

Opening Date: \* 31.12.2015 12:30:00

Tender Validity Date: 30.06.2016

Currency: MYR

Reference No: ADMN 316/2015 (Q)

**TAMAT**

<b>PROCESS</b>	:	WITHDRAW RFX RESPONSE
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ROLE : TNB SUS SUPPLIER

WITHDRAW RFX RESPONSE (Petender telah menghantar *response*. Rfx Response status : **Submitted** ) Tetapi ingin menarik semula *response* tersebut kerana tidak berminat untuk menyertai tender.

1. Pilih semula Rfx yang perlu untuk proses *delete Rfx response*. Klik pada **Response Number**

eRFxs - All

Show Quick Criteria Maintenance

View: [Standard View] Create Response Display Event Display Response Print Preview Refresh Export

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	R
<a href="#">4000008301</a>	KERJA BEKAL LA COUNTER	Single Envelope	Published	22.12.2015	06.01.2016	<a href="#">7000018287</a>	S
<a href="#">4000008298</a>	PPNG/LINES 308/2015(Q)- TFR	Single Envelope	Published	21.12.2015	07.01.2016	<a href="#">7000018286</a>	S
<a href="#">4000008254</a>	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016	<a href="#">7000018284</a>	N
<a href="#">4000008075</a>	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015	<a href="#">7000018284</a>	S
<a href="#">4000007981</a>	Sisil PMT DII Q	Single Envelope	Published	04.12.2015	30.12.2015		N

2. Klik butang – **Edit**

### Display Rfx Response 7000018284

Rfx Response Number 7000018284 Rfx Number 4000008075 Status Saved Submission Deadline :  
 Rfx Owner Mohd Sahrul Azani bin Muhamad Total Value 0.00 MYR Rfx Response Version Number :

Set For Deletion **Edit** Close Print Preview Refresh Check Export Questions and Answers ( 0 )

Rfx Information Items Notes and Attachments Conditions Summary Tracking

Basic Data Questions Notes and Attachments Conditions

Event Parameters Service and Deli  
 End of Binding Period: 30.06.2016 Incoterm:  
 Currency: Malaysian Ringgit Status and Stati  
 Terms of Payment: \* Created On:  
 Created By:

3. Klik butang – **Withdraw**

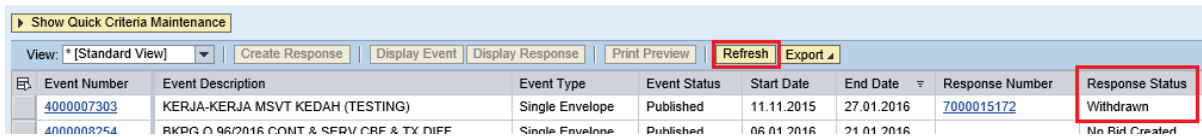
Set For Deletion Edit Close Print Preview Refresh **Withdraw** Export Questions and An

Rfx Information Items Notes and Attachments Conditions Summary Tracking

Basic Data Questions Notes and Attachments Conditions

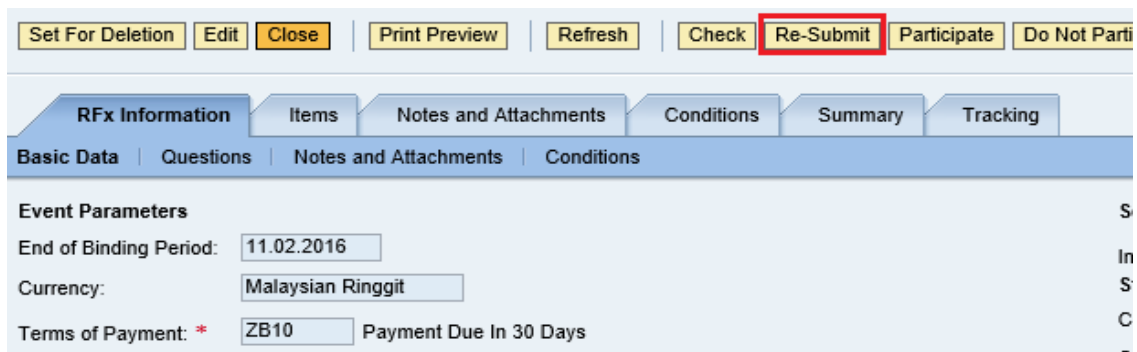
Event Parameters  
 End of Binding Period: 11.02.2016  
 Currency: Malaysian Ringgit  
 Terms of Payment: \* ZB10 Payment Due In 30 Days

- Apabila paparan senarai RfX dipaparkan, Klik butang – **Refresh**. Response status akan bertukar menjadi **Withdrawn**. Nombor RfX response masih kekal.



Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
4000007303	KERJA-KERJA MSVT KEDAH (TESTING)	Single Envelope	Published	11.11.2015	27.01.2016	7000015172	Withdrawn
4000008254	RKPD Q 9R/2016 CONT & SERVIC & TY DIFF	Single Envelope	Published	06.01.2016	21.01.2016		No Bid Created

- Sekiranya Petender ingin menghantar semula response yang telah di tarik tersebut, perlu klik butang – **Re-Submit**. Response Status akan bertukar menjadi **Submitted** semula.



Set For Deletion Edit Close Print Preview Refresh Check **Re-Submit** Participate Do Not Part

RfX Information Items Notes and Attachments Conditions Summary Tracking

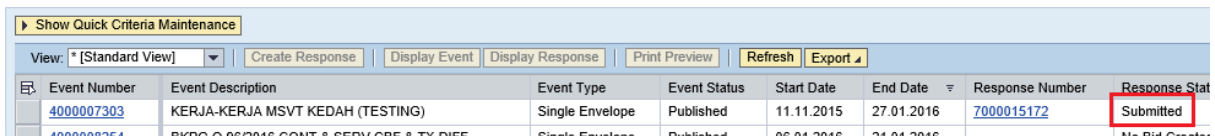
Basic Data Questions Notes and Attachments Conditions

Event Parameters

End of Binding Period: 11.02.2016

Currency: Malaysian Ringgit

Terms of Payment: \* ZB10 Payment Due In 30 Days



Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
4000007303	KERJA-KERJA MSVT KEDAH (TESTING)	Single Envelope	Published	11.11.2015	27.01.2016	7000015172	Submitted
4000008254	RKPD Q 9R/2016 CONT & SERVIC & TY DIFF	Single Envelope	Published	06.01.2016	21.01.2016		No Bid Created

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