



PANDUAN PENGGUNA (SUPPLIER) TWO ENVELOPE TENDER

SUPPLIER RELATIONSHIP MANAGEMENT SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)

DISEDIAKAN OLEH:

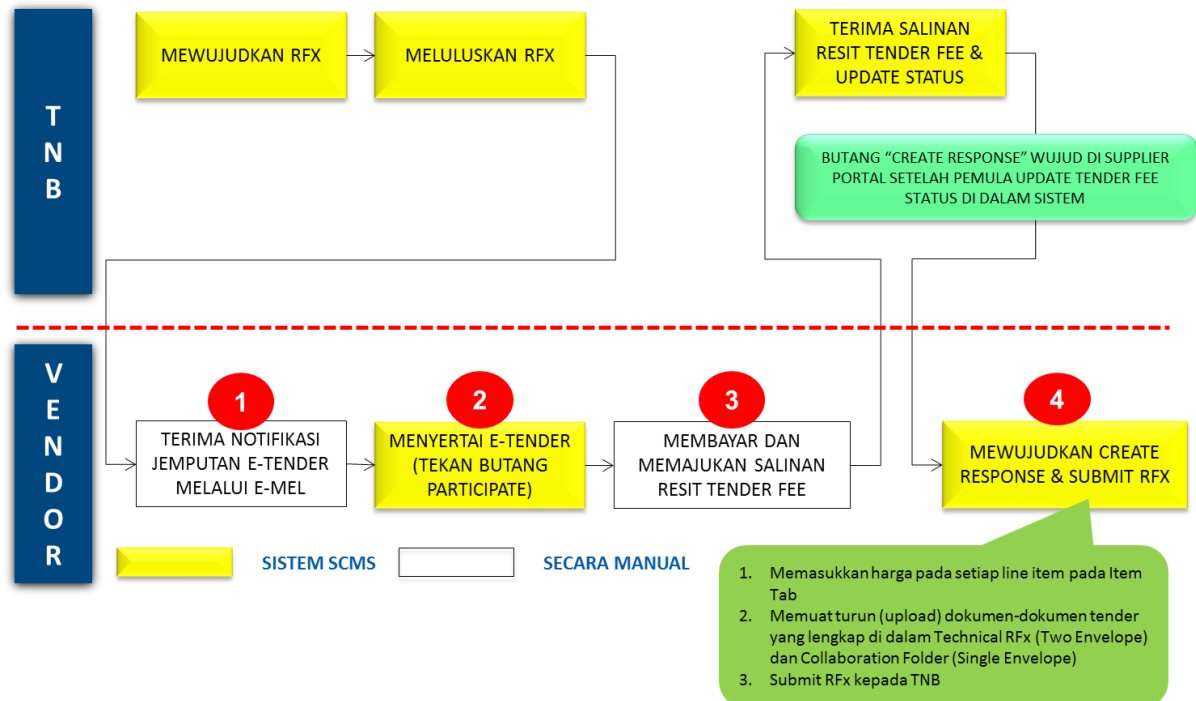
UNIT SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)
JABATAN SOURCING CONTROLLER
BAHAGIAN PEROLEHAN

ELECTRONIC TENDER (TWO ENVELOPE)			
PROCESS FOR SUPPLIERS	DESCRIPTION	PROSES	ROLES
I. RECEIVE EMAIL NOTIFICATION AND PARTICIPATE IN TNB E-TENDER	<ul style="list-style-type: none"> Petender menerima notifikasi email jemputan menyertai e-Tender TNB. Petender membuat semakan dan menyertai e-Tender tersebut. 	1	TNB SUS SUPPLIER
II. TENDER FEE PAYMENT AND SUBMISSION COPY OF RECEIPT (MANUAL)	<ul style="list-style-type: none"> Petender membayar Tender Fee secara manual dan memajukan salinan resit Tender Fee tersebut kepada pemula (Sekiranya ada tender fee). Sekiranya tiada Tender Fee sila terus ke langkah III. 	2	
III. CREATE RESPOND & SUBMIT RFX	<ul style="list-style-type: none"> Petender mewujudkan proses "Create Respond" dengan meletakkan harga bagi setiap "line item" serta memuat naik setiap dokumen-dokumen tender yang diperlukan di Technical RFX Response (c-Folder) Petender "Submit RFX" kepada TNB 	3	
IV. TIPS	<ul style="list-style-type: none"> Tips bagi proses bagi save, edit dan submit rfx 	-	

NOTA PENTING UNTUK PETENDER

- Sebelum meneruskan proses ini sila pastikan anda menggunakan Internet Explorer 8 (IE8) / 9 (IE9) / 10 (IE10) / 11 (IE11) sahaja. Mozilla Firefox atau Google Chrome tidak boleh digunakan buat sementara waktu.
- Setting : Tool - Compatibility View (**Sila rujuk User Manual "Technical Requirement"**)
 - Klik butang **-Tools-** pada Internet Explorer
 - Pilih - **Compatibility view settings**
 - Pada ruangan **-Add this website-** sila taip : **tnb.com.my**
 - Klik butang - **Add**
 - Klik butang **-Close-** dan **-Refresh**
- Java: version 1.6
- Windows 7 / Windows 8 atau Windows XP

PROSES KESELURUHAN BAGI PETENDER MELAKSANAKAN PROSES E-TENDER



PROCESS (1)	:	RECEIVE EMAIL NOTIFICATION AND PARTICIPATE IN TNBE-TENDER
ROLE	:	TNB SUS SUPPLIER

- Petender menerima notifikasi email jemputan menyertai e-Tender TNB.
- Petender semak tender dan memuat turun dokumen-dokumen tender TNB (sekiranya ada).
- Petender berminat menyertai tender dengan menekan butang - **Participate**.

Contoh notifikasi jemputan e-tender melalui e-mail

From: XXXXXXX [mailto:D_SP1@tnb.com.my]
Sent: Monday, May 25, 2015 2:39 PM
To: Azlen Aris
Subject: RFX 0000004681

Azlen Aris,
We would like to draw your attention to the following RFX:
SE SME REFRESHER 25 - 26052015 4681

Please contact RFX creator or the originating department as stated in ITT for Tax Invoice.

This tax invoice is required to make payment at any Pusat Khidmat Pelanggan Counters for further processing.

Lawatan tapak adalah diwajibkan dan akan diadakan pada XX XXXX 2016 (Khamis) (jam 10.30 pagi) dan Tingkat 16, Pejabat Pengurus Besar Negeri (Pulau Pinang), Bahagian Pembahagian, TNB, Wisma TNB Jalan Anson, Pulau Pinang.

Setiap petender diwajibkan membawa cop syarikat bagi menghadiri lawatan tapak.

(Dokumen Tender boleh dibeli mulai XX Jan 2016)

Untuk sebarang pertanyaan, sila hubungi En. XXXXX di No. Tel: 03-XXXXXXX

Sebarang pertanyaan mengenai sistem e-Tender sila hubungi SCMS Service Desk di talian 03-27767090
Closing date for applications:
Submission deadline: 25.05.2015 22:00:00

You can find more information on our portal:
<http://tnbsrm.hq.tnb.com.my/iri/portal>

We would be delighted to receive an RFX response from you.

Kind regards,

TNB

1. Sila pergi ke link berikut :<https://srm.tnb.com.my/iri/portal>. Log in dengan memasukkan *User ID* dan *Password*
2. Klik butang - **Log on**

3. Klik pada tab - **RFx and Auctions**
4. Klik pada butang - **Hide Quick Criteria Maintenance**
5. Masukkan RFx Number (10 Digits number) pada Event Number
6. Klik butang – **Apply**

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Version	Q&A
4000008718	Tender User Manual 2 env 123	Two Envelope	Published	14.01.2016	25.01.2016		No Bid Created			0
4000008717	Tender User Manual 123	Single Envelope	Published	14.01.2016	25.01.2016	7000019205	Submitted			0
4000008677	TNBIHQ 28/2016(LLU)-TORQUE WRENCH	Quotation	Published	18.01.2016	04.02.2016		No Bid Created			0
4000008668	Menakitaraf Sistem Pencegah Kebakaran	Single Envelope	Published	12.01.2016	28.01.2016		No Bid Created			0
4000008661	Senggaraan Teknikal-Elektrikal,Mekanikal	Single Envelope	Published	12.01.2016	28.01.2016		No Bid Created			0
4000008641	PEMBELIAN PERALATAN KERJA PROT KL	Quotation	Published	11.01.2016	25.01.2016		No Bid Created			0
4000008580	PEMBEKALAN RS232 OPTICAL FIBRE CONVERTER	Quotation	Published	11.01.2016	05.02.2016		No Bid Created			0

7. RFX tersebut dipaparkan dan klik pada **RFX Number** di column **Event Number**

Active Queries

eRFxs **All (1)** Published (0) Ended (0) Completed (0)

eAuctions All (0) Published (0) Ended (0) Completed (0)

eRFxs - All

Hide Quick Criteria Maintenance [Change Query](#) [Define New Query](#) [Personalize](#)

Event Number: To

Event Status:

My Responses From:

[Apply](#) [Clear](#)

View: [Create Response](#) [Display Event](#) [Display Response](#) [Print Preview](#) [Refresh](#) [Export](#) [Filter](#) [Settings](#)

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Version	Q&A
4000008718	Tender User Manual 2 env 123	Two Envelope	Published	14.01.2016	25.01.2016		No Bid Created			0

8. Skrin **Display RFX** dipaparkan. Klik pada tab - **RFX Information**, sila semak maklumat-maklumat penting seperti berikut:

- Tender Closing Date
- Tender Fee Amount

Display RFX : 4000008718

RFX Number 4000008718 RFX Name Tender User Manual 2 env 123 RFX Status Published RFX Start Date 14.01.2016 11:50:00 UTC+8 Submission Deadline 25.01.2016 12:00:00 UTC+8

Remaining Time RFX Number 10 Days 00:20:39 RFX Owner Azlen Aris RFX Version Number RFX Version Type Active Version

[Close](#) [Print Preview](#) [Refresh](#) [Technical RFX](#) [Participate](#) [Do Not Participate](#) [Tentative](#) [Questions and Answers \(0\)](#) [Export](#)

RFX Information [Items](#) [Notes and Attachments](#)

RFX Parameters [Questions](#) [Note and Attachments](#) [Conditions](#)

Time Zone: Tender Fee exclusive of GST: *

Start Date: Tender Fee inclusive of GST: *

Tender Closing Date: * Tender Fee Submission Deadline:

Tender Validity Date:

Currency:

Reference No:

Partners and Delivery Information

[Details](#) [Add](#) [Send E-Mail](#) [Call](#) [Clear](#)

Function	Number	Name	Phone Number
Requester		Azlen Aris	

9. Klik pada tab - **Items**, klik- **Expand All**

10. sila semak maklumat-maklumat pembekalan seperti berikut:

- i. Description
- ii. Quantity



Display RFX : 4000008718 [Help](#)

RFX Number 4000008718 RFX Name Tender User Manual 2 env 123 RFX Status Published RFX Start Date 14.01.2016 11:50:00 UTC+8 Submission Deadline 25.01.2016 12:00:00 UTC+8
Remaining Time RFX Number 10 Days 00:20:39 RFX Owner Azlen Aris RFX Version Number RFX Version Type Active Version

[Close](#) [Print Preview](#) [Refresh](#) [Technical RFX](#) [Participate](#) [Do Not Participate](#) [Tentative](#) [Questions and Answers \(0 \)](#) [Export](#)

[RFX Information](#) **[Items](#)** [Notes and Attachments](#)

▼ Item Overview

[Details](#) [Add Line](#) [Add Subline](#) [Cut](#) [Copy](#) [Paste](#) [Delete](#) [Import](#) [Expand All](#) [Collapse All](#) [Hide Outlines/Informational Line Items](#) [Filter](#) [Settings](#)

Line Number	Item Type	Product ID	Description	Lot	Allow RFX Response Modification	Product Category	Revision Level	Quantity	Unit	Currency	Delivery Date	Notes	Attachments	Internal Item Number
0001	Material		Alat Suis 33KV	<input type="checkbox"/>	<input type="checkbox"/>	1_01_01		5	UNT		29.02.2016	0	0	1
0002	Outline		Building revovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1_01_01		1.000			29.02.2016	0	0	7
0002-AA	Service		Painting	<input type="checkbox"/>	<input type="checkbox"/>	1_01_01		1	LS		29.02.2016	0	0	8
0002-AB	Service		Roofing	<input type="checkbox"/>	<input type="checkbox"/>	1_01_01		30	SQF		29.02.2016	0	0	9
0003	Outline		Service 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1_01_01		1.000			29.02.2016	0	0	2
0003-AA	Service		Piling	<input type="checkbox"/>	<input type="checkbox"/>	1_01_01		1	LS		29.02.2016	0	0	3
0003-AB	Service		Tranching	<input type="checkbox"/>	<input type="checkbox"/>	1_01_01		30	M		29.02.2016	0	0	4
0003-AC	Service		Instalation	<input type="checkbox"/>	<input type="checkbox"/>	1_01_01		5	UNT		29.02.2016	0	0	6

11. Klik pada tab - **Notes and Attachments**.

12. Bagi membaca sebarang nota dari TNB mengenai tender tersebut, klik pada **Tendering Text**.

13. **Show Tendering Text** dipaparkan. Petender sila ambil maklum terhadap nota-nota tersebut
(Setiap perubahan atau Addendum di dalam tender akan dimaklumkan di dalam Notes)

Display RFX : 4000008718

RFX Number 4000008718 RFX Name Tender User Manual 2 env 123 RFX Status Published RFX Start Date 14.01.2016 11:50:00 UTC+8 Submission Deadline 25.01.2016 12:00:00 UTC+8
Remaining Time RFX Number 10 Days 00:20:39 RFX Owner Azlen Aris RFX Version Number RFX Version Type Active Version

[Close](#) [Print Preview](#) [Refresh](#) [Technical RFX](#) [Participate](#) [Do Not Participate](#) [Tentative](#) [Questions and Answers \(0 \)](#) [Export](#)

[RFX Information](#) [Items](#) **[Notes and Attachments](#)**

▼ Notes

[Add](#) [Clear](#)

Assigned To Category

Document Header [Tendering text](#)

▼ Attachments(Tender Notice, Tender Amendment Details)(Maximum size to upload is 10 MB)

[Add Attachment](#) [Edit Description](#) [Versioning](#) [Delete](#) [Create Qualification Profile](#)

Assigned To	Category	Description	File Name	Size	Uploaded By	Checked Out
Document Header	Standard Attachment	Iklan tender 123 testing				<input type="checkbox"/>
Document Header	Standard Attachment	IIT 123 testing				<input type="checkbox"/>
Document Header	Standard Attachment	User manual testing 123	User manual testing 123.docx	1		<input type="checkbox"/>
Document Header	Standard Attachment	Syarat-syarat tender 123 testing	Syarat-syarat tender 123 testing.docx	1		<input type="checkbox"/>

Show Tendering text

Tendering text: Tajuk: Tender User manual 2 env 123

Tarikh diumumkan: 14.01.2016

Tarikh lawatan tapak: 18.01.2016

Tarikh tutup tender: 25.01.2016

PIC: Azlen
no Tel: 01927767090
e-mail: scm_service_desk@tnb.com.my

[Cancel](#)

14. Sila rujuk pada **Attachment** bagi mendapatkan sebarang lampiran dokumen daripada TNB pada **column Description**. (contoh: Iklan, User Manual, ITT dan syarat tender)

Display RFX : 4000008718 [Help](#)

RFX Number 4000008718 RFX Name Tender User Manual 2 env 123 RFX Status Published RFX Start Date 14.01.2016 11:50:00 UTC+8 Submission Deadline 25.01.2016 12:00:00 UTC+8
Remaining Time RFX Number 10 Days 00:20:39 RFX Owner Azlen Aris RFX Version Number RFX Version Type Active Version

[Close](#) [Print Preview](#) [Refresh](#) [Technical RFX](#) [Participate](#) [Do Not Participate](#) [Tentative](#) [Questions and Answers \(0 \)](#) [Export](#)

[RFX Information](#) [Items](#) [Notes and Attachments](#)

Notes [Add](#) [Clear](#) [Filter Settings](#)

Assigned To	Category	Text Preview
Document Header	Tendering text	Tajuk: Tender User manual 2 env 123Tarikh diuplukan: ...

Attachments(Tender Notice, Tender Amendment Details)(Maximum size to upload is 10 MB) [Add Attachment](#) [Edit Description](#) [Versioning](#) [Delete](#) [Create Qualification Profile](#) [Filter Settings](#)

Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Changed by	Changed on
Document Header	Standard Attachment	Iklan tender 123 testing	Iklan tender 123 testing.docx	1		<input type="checkbox"/>	docx	13	73015	14.01.2016
Document Header	Standard Attachment	ITT 123 testing	ITT 123 testing.docx	1		<input type="checkbox"/>	docx	13	73015	14.01.2016
Document Header	Standard Attachment	User manual testing 123	User manual testing 123.docx	1		<input type="checkbox"/>	docx	13	73015	14.01.2016
Document Header	Standard Attachment	Syarat-syarat tender 123 testing	Syarat-syarat tender 123 testing.docx	1		<input type="checkbox"/>	docx	13	73015	14.01.2016

Collaboration [Create](#) [Assign](#) [Delete](#)

Collaboration Created on

[\[i\]](#) No collaboration has yet been created

15. Klik **Open** atau **Save** untuk membuka atau menyimpan dokumen tersebut bagi tujuan semakan atau rujukan petender.

Do you want to open or save **INSTRUCTION TO TENDERERS (ITT).pdf** (9.55 KB) from **tnbsrm01.hq.tnb.com.my?** [Open](#) [Save](#) [Cancel](#) [x](#)

16. Bagi memuat turun (download) Dokumen-Dokumen tender TNB untuk tujuan semakan serta dilengkapi oleh Petender semasa proses *submit response*,Klik - **Technical RFX**.

17. Skrin **c-Folder** dipaparkan. Klik pada **Folder - External Area**.

Tech. Responses

SAP mySAP PLM cFolders **Collaboration on the Web**

[Home](#) [Refresh](#) [Search](#) [Favorites](#) [Settings](#) [Help](#) [Logout](#)

[Technical Details](#)

[EXTERNAL AREA](#)

Folder EXTERNAL AREA [Help](#)

Current Path: Collaboration > ... > EXTERNAL AREA

Folder

To save any changes made, click Save.

Name

Subscribe ☐

Authorization

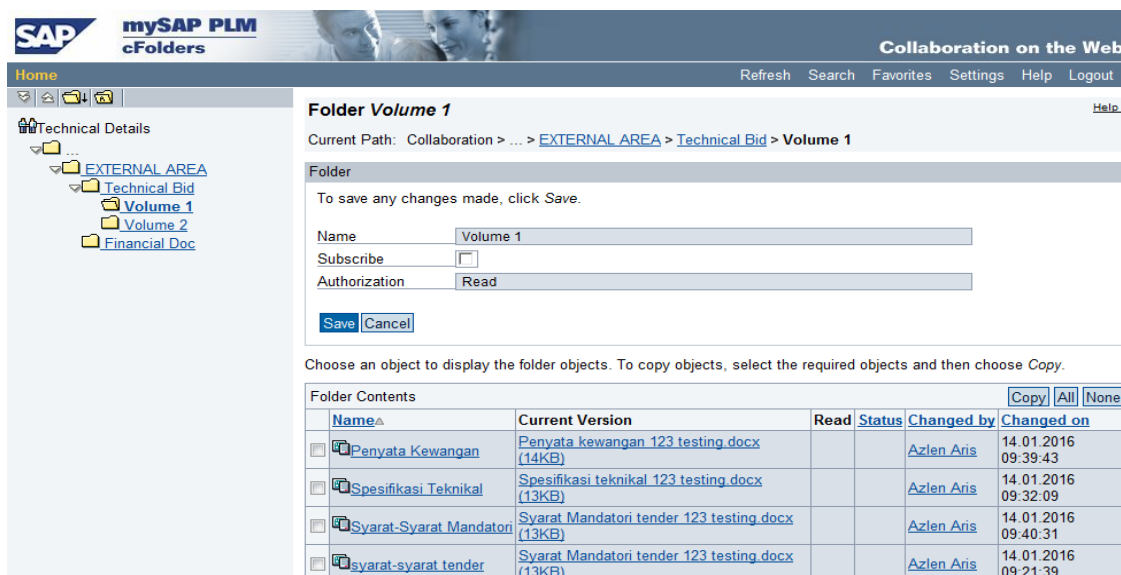
[Save](#) [Cancel](#)

Choose an object to display the folder objects. To copy objects, select the required objects and then choose Copy.

Folder Contents [Copy](#) [All](#) [None](#)

Name	Current Version	Read	Status	Changed by	Changed on
Financial Doc				Azlen Aris	14.01.2016 09:05:57
Technical Bid				Azlen Aris	14.01.2016 09:05:42

18. Dokumen tender dipaparkan di dalam **folder**. Klik pada setiap dokumen bagi memuat turun dokumen-dokumen tender tersebut.



Nota Penting :

1. Pada ruangan ini terdapat dokumen-dokumen yang perlu dimuat turun (download) oleh petender, di mana sekira petender berminat menyertai e-tender ini, petender perlu mengisi dokumen-dokumen tersebut, kemudian diimbas(Scan) semula untuk dimuat naik (upload) semula didalam technical RfX Response semasa proses *Create Respond*.
2. Folder yang terdapat di dalam nota adalah CONTOH SAHAJA sebagai panduan kepada petender. Keperluan setiap tender adalah berbeza-beza.

19. Sekiranya petender berminat menyertai tender ini, sila klik butang - **Participate**.

Display RfX : 4000008718

RfX Number 4000008718 RfX Name Tender User Manual 2 env 123 RfX Status Published RfX Start Date 14.01.2016 11:50:00 UTC+8 Submission Deadline 25.01.2016 12:00:00 UTC+8
Remaining Time RfX Number 9 Days 22:01:34 RfX Owner Azlen Aris RfX Version Number RfX Version Type Active Version

Close Print Preview Refresh Technical RfX Participate Do Not Participate Tentative Questions and Answers (0) Export

RfX Information Items Notes and Attachments

RfX Parameters Questions Note and Attachments Conditions

Time Zone: UTC+8 Tender Fee exclusive of GST: * 500.00
Start Date: 14.01.2016 11:50:00 Tender Fee inclusive of GST: * 530.00
Tender Closing Date: * 25.01.2016 12:00:00 Tender Fee Submission Deadline: 00:00:00
Tender Validity Date: 24.06.2016
Currency: MYR
Reference No: 73015

Partners and Delivery Information

Details Add Send E-Mail Call Clear

Function	Number	Name	Phone Number
Requester		Azlen Aris	

20. Notifikasi - *Your response has been sent , you will be informed of changes via email.*

Display RFx : 4000008718

RFx Number	4000008718	RFx Name	Tender User Manual 2 env 123	RFx Status	Published	RFx Start Date	14.01.2016 11:50:00 UTC+8	Submission Deadline	25.01.2016 12:00:00 UTC+8
Remaining Time	RFx Number 9 Days 21:55:04	RFx Owner	Azlen Aris	RFx Version Number		RFx Version Type	Active Version		

☒ Your response has been sent; you will be informed of changes via e-mail

Close

Print Preview

Refresh

Technical RFx

Do Not Participate

Tentative

Questions and Answers (0)

Export

RFx Information

Items

Notes and Attachments

PROCESS 2	:	TENDER FEE PAYMENT AND SUBMISSION COPY OF RECEIPT (MANUAL) (SEKIRANYA ADA TENDER FEE SAHAJA. SEKIRANYA TIADA TENDER FEE SILA KE LANGKAH <i>CREATE RESPOND & SUBMIT RFX</i>).
ROLE	:	TNB SUS SUPPLIER

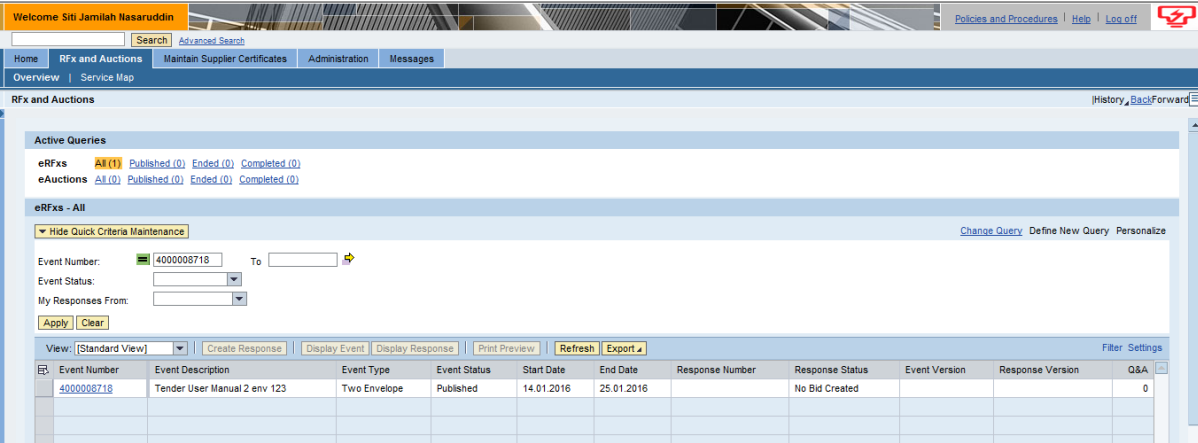
1. Setelah melaksanakan proses *Participate*, petender perlu mendapatkan ***Tax Invoice*** daripada pemula atau dari pejabat pemula.
2. Petender perlu membayar tender fee di Pusat Khidmat Pelanggan atau di mana-mana Pusat Pembayaran di Kedai Tenaga TNB.
3. Setelah pembayaran dibuat, salinan resit tender fee hendaklah dimajukan dengan kadar segera kepada pemula melalui email / faks / secara manual.
4. Butang **CREATE RESPONSE** hanya akan wujud pada RFX setelah Pemula mengemaskini **Tender Fee Payment Details** di dalam system.

PROCESS 3	:	CREATE RESPOND & SUBMIT RFX
ROLE	:	TNB SUS SUPPLIER

1. Sila pergi ke link berikut : <https://srm.tnb.com.my/irj/portal>. Log in dengan memasukkan User ID dan Password
2. Klik butang - **Log on**



3. Klik pada tab - **Rfx and Auctions**
4. Klik pada butang **Hide Quick Criteria Maintenance**, (kosongkan **Event Number**, **Event Status** dan **My Responses From** terlebih dahulu)
5. Klik butang - **Clear**
6. Klik butang- **Apply**
7. Senarai Rfx akan dipaparkan dan klik pada **Event Number** bagi Rfx tersebut.



8. Skrin Display RfX dipaparkan. Klik butang - **Create Response** (*Butang ini akan wujud setelah Pemula mengemaskini status pembayaran Tender Fee petender*).Nota : Sila hubungi pemula sekira butang **Create Response** tidak wujud.

Display RfX : 4000008718

RfX Number 4000008718 RfX Name Tender User Manual 2 env 123 RfX Status Published RfX Start Date 14.01.2016 11:50:00 UTC+8 Submission Deadline 25.01.2016 12:00:00 UTC+8
Remaining Time RfX Number 7 Days 23:36:45 RfX Owner Azlen Aris RfX Version Number RfX Version Type Active Version

Close Print Preview Refresh Technical RfX Do Not Participate Tentative Create Response Questions and Answers (0) Export

RfX Information Items Notes and Attachments

RfX Parameters Questions Note and Attachments Conditions

Time Zone: UTC+8 Tender Fee exclusive of GST: * 500.00
Start Date: 14.01.2016 11:50:00 Tender Fee inclusive of GST: * 530.00
Tender Closing Date: * 25.01.2016 12:00:00 Tender Fee Submission Deadline: 00:00:00
Tender Validity Date: 24.06.2016
Currency: MYR
Reference No: 73015

9. Skrin **Create RfX Response** dipaparkan. Klik pada tab - **Items**.

Create RfX Response

RfX Response Number 7000019283 RfX Number 4000008718 Status In Process Submission Deadline 25.01.2016 12:00:00 UTC+8 Remaining Time 7 Days 23:34:50 RfX Owner Azlen Aris Total Value 0.00 MY
RfX Response Version Number Active Version RfX Version Number Active V

Set For Deletion Submit Close Read Only Print Preview Check Technical RfX Response Save Export Import Questions and Answers (0)

RfX Information **Items** Notes and Attachments Conditions Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Calculate Value Filter Expand All Collapse

Line Number	Description	Variant	Lot	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date	Total Value	RFX / Res
0001	Alat Suis 33KV			Material	1_01_01	Sand		5	5	UNT	0.00	MYR	1	On 29.02.2016	0.00	0/0
0002	Building revovation			Outline	1_01_01	Sand		1.000	1.000		MYR			On 29.02.2016	0.00	0/0
0003	Service 1			Outline	1_01_01	Sand		1.000	1.000		MYR			On 29.02.2016	0.00	0/0

10. Pada tab **Items**, petender dikehendaki memasukkan harga bagi setiap item. Klik pada **Expand All** bagi memastikan semua baris item dipaparkan.

Create RfX Response

RfX Response Number 7000019283 RfX Number 4000008718 Status In Process Submission Deadline 25.01.2016 12:00:00 UTC+8 Remaining Time 7 Days 23:34:50 RfX Owner Azlen Aris
RfX Version Number Active V

Set For Deletion Submit Close Read Only Print Preview Check Technical RfX Response Save Export Import Questions and Answers (0)

RfX Information **Items** Notes and Attachments Conditions Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Calculate Value Filter Expand All Collapse

Line Number	Description	Variant	Lot	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date	Total Value	RFX / Res
0001	Alat Suis 33KV			Material	1_01_01	Sand		5	5	UNT	0.00	MYR	1	On 29.02.2016	0.00	0/0
0002	Building revovation			Outline	1_01_01	Sand		1.000	1.000		MYR			On 29.02.2016	0.00	0/0
0002-AA	Painting			Service	1_01_01	Sand		1	1	LS	0.00	MYR	1	On 29.02.2016	0.00	0/0
0002-AB	Roofing			Service	1_01_01	Sand		30	30	SQF	0.00	MYR	1	On 29.02.2016	0.00	0/0
0003	Service 1			Outline	1_01_01	Sand		1.000	1.000		MYR			On 29.02.2016	0.00	0/0
0003-AA	Piling			Service	1_01_01	Sand		1	1	LS	0.00	MYR	1	On 29.02.2016	0.00	0/0
0003-AB	Tranching			Service	1_01_01	Sand		30	30	M	0.00	MYR	1	On 29.02.2016	0.00	0/0
0003-AC	Installation			Service	1_01_01	Sand		5	5	UNT	0.00	MYR	1	On 29.02.2016	0.00	0/0

11. Untuk memasukan harga perlu highlight pada baris item dan klik butang - **Detail**

RFx Information																
Items																
Notes and Attachments																
Conditions																
Summary																
Tracking																
Item Overview																
<div>DetailsAdd NewCopyPasteDeleteCalculate Value</div> <div>FilterExpand All</div>																
Line Number	Description	Variant	Lot	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date	Total Value	RFx
0001	Alat Suis 33KV			Material	1_01_01	Sand		5	5	UNT	0.00	MYR	1	On 29.02.2016	0.00	0/0
0002	Building revovation			Outline	1_01_01	Sand		1.000	1.000			MYR		On 29.02.2016	0.00	0/0
0002.AA	Painting			Service	1_01_01	Sand		1	1	LS	0.00	MYR	1	On 29.02.2016	0.00	0/0
0002.AB	Roofing			Service	1_01_01	Sand		30	30	SQF	0.00	MYR	1	On 29.02.2016	0.00	0/0
0003	Service 1			Outline	1_01_01	Sand		1.000	1.000			MYR		On 29.02.2016	0.00	0/0
0003.AA	Piling			Service	1_01_01	Sand		1	1	LS	0.00	MYR	1	On 29.02.2016	0.00	0/0
0003.AB	Tranching			Service	1_01_01	Sand		30	30	M	0.00	MYR	1	On 29.02.2016	0.00	0/0
0003.AC	Instalation			Service	1_01_01	Sand		5	5	UNT	0.00	MYR	1	On 29.02.2016	0.00	0/0

12. Masukan harga yang di tawarkan di ruang **Price** dan lengkapkan ruang **SST Tax Rate (%)**.
Ulang langkah yang sama untuk item seterusnya.

Details for item 0001 Test

Item Data

Questions

Notes and Attachments

Conditions

Table Extensions

Basic Data

Identification

Configurable Item Number: *

0001

Control Key:

Material functional

Item Type:

Material

Product Category:

1_01_01

Sand

Product ID:

Description:

Test

Item Variant Description:

Original Item

Supplier Product Number:

Net value:

0.00

Currency, Values and Pricing

Currency:

Malaysian Ringgit

Required Quantity:

100

EA

Submitted Quantity:

100

EA

Price:

100.00

MYR Per:

1

EA

Service and Delivery

Delivery Date:

00:00:00

Delivery Days:

000

Incoterm Key/Location:

Status and Statistics

SST Tax Rate (%): *

0% - (PZ) Zero Rated

0% - (PZ) Zero Rated

5% - (P5) Sales Tax

6% - (PT) Service Tax

10% - (P1) Sales Tax

SST Amount:

MYR

Partners and Delivery Information

Details

Add

Send E-Mail

Call

Clear

Nota: Tidak perlu masukan harga pada baris **Outline** dalam *column Item Type*.

0002	Building revovation			Outline	1_01_01	Sand		1.000	1.000			MYR				
------	---------------------	--	--	---------	---------	------	--	-------	-------	--	--	-----	--	--	--	--

Nota : Hanya e-tender/RFx yang diapungkan pada dan selepas 17/12/2018 sahaja yang mempunyai pemilihan kod SST. Pemilihan kod SST yang betul adalah di bawah tanggungjawab pembekal dan pihak TNB tidak akan bertanggungjawab sekiranya terdapat kesilapan dalam pemilihan kod SST tersebut.

13. Klik butang - **Save**.

14. Notifikasi **Response xxxxxxxxxx Saved** dipaparkan. Sila catatkan no Response untuk memudahkan carian pada masa akan datang.

Display Rfx Response 7000019283

Rfx Response Number 7000019283 Rfx Number 4000008718 Status Saved Submission Deadline 25.01.2016 12:00:00 UTC+8 Rfx Version Number Active V

Response 7000019283 saved

Set For Deletion Edit Close Print Preview Refresh Check Technical Rfx Response Export Questions and Answers (0)

Rfx Information **Items** Notes and Attachments Conditions Summary Tracking

15. Petender boleh melihat jumlah harga tanpa cukai SST di **Total Value** (Di skrin paling kanan di bahagian bawah sekali)

Filter Expand All Collapse All Hide Outlines and Informational Line Items Settings									
Submitted Quantity	Unit	Price	Currency	Price Per	Delivery Date	Total Value	Rfx / Response	Rfx / Response	Internal Item Number
5	UNT	100,000.00	MYR	1	On 29.02.2016	500,000.00	0/0	0/0	1
1,000			MYR		On 29.02.2016	80,000.00	0/0	0/0	7
1	LS	50,000.00	MYR	1	On 29.02.2016	50,000.00	0/0	0/0	8
30	SQF	1,000.00	MYR	1	On 29.02.2016	30,000.00	0/0	0/0	9
1,000			MYR		On 29.02.2016	357,500.00	0/0	0/0	2
1	LS	300,000.00	MYR	1	On 29.02.2016	300,000.00	0/0	0/0	3
30	M	1,500.00	MYR	1	On 29.02.2016	45,000.00	0/0	0/0	4
5	UNT	2,500.00	MYR	1	On 29.02.2016	12,500.00	0/0	0/0	6
						Total Value	937,500.00	MYR	

Keseluruhan harga dengan cukai SST akan dipaparkan di bawah tab Rfx Information. Petender boleh rujuk **Total Rfx Response Value (including SST)**.

Rfx Information Items Notes and Attachments Conditions Summary Tracking

Basic Data Questions Notes and Attachments Conditions

Event Parameters

End of Binding Period: 25.01.2016

Currency: Malaysian Ringgit

Terms of Payment: ZB10

Follow-On Document PO in ERMS

Total Rfx Response Value (Including SST): 1,013,750

Maklumat lanjut mengenai keseluruhan harga juga boleh disemak di bawah tab **Summary**.

RFx Information	Items	Notes and Attachments	Conditions	Summary	Tracking
RFx Response Number:				6918	
Items with Response:				1 out of 1 items responded	
Questions:				0 out of 0 questions answered (0 out of 0 mandatory)	
Notes:				No Notes Added	
Attachments:				No Attachments Added	
Conditions:				1 conditions added	
Total RFx Response Value:				937,500 MYR	
Total RFx Response Value (including SST):				1,013,750	

16. Bagi meneruskan proses *Create Respond* klik butang - **Edit**.

Nota :Sekiranya Petender Log out daripada SUS Portal. Bagi menyambung proses Create Respond,klik Response Number seperti di bawah dan bukan pada Event Number.

View: [Standard View] Create Response Display Event Display Response Print Preview Refresh Export Filter Settings										
Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Version	Q&A
4000008756	Tender Cat Feeder Pillar PC Bayan Baru	Single Envelope	Published	16.01.2016	04.02.2016		No Bid Created			0
4000008747	Tender Cat Peti Pembekal Seberang Jaya	Single Envelope	Published	16.01.2016	04.02.2016		No Bid Created			0
4000008718	Tender User Manual 2 env 123	Two Envelope	Published	14.01.2016	25.01.2016	7000019283	Saved			0
4000008717	Tender User Manual 123	Single Envelope	Published	14.01.2016	25.01.2016	7000019205	Submitted			0
4000008677	TNBIAMHQ 28/2016(LLU)-TORQUE WRENCH	Quotation	Published	18.01.2016	04.02.2016		No Bid Created			0

Display RFx Response 7000019283									
RFx Response Number: 7000019283	RFx Number: 4000008718	Status: Saved	Submission Deadline: 25.01.2016 12:00:00 UTC+8	Remaining Time: 7 Days 23:16:50	RFx Owner: Azlen Aris				
Total Value: 937,500.00 MYR	RFx Response Version Number: Active Version	RFx Version Number: Active V							
Set For Deletion	Edit	Close	Print Preview	Refresh	Check				
Technical RFx Response	Export	Questions and Answers (0)							
RFx Information	Items	Notes and Attachments	Conditions	Summary	Tracking				
Basic Data Questions Notes and Attachments Conditions									
Event Parameters End of Binding Period: 24.06.2016 Currency: Malaysian Ringgit Terms of Payment: * ZB10 Payment Due In 30 Days			Service and Delivery Incoterm: Status and Statistics Created On: 17.01.2016 12:25:11 UTC+8 Created By: Ms. Siti Jamilah Nasaruddin Last Processed On: 17.01.2016 12:38:49 UTC+8 Last Processed By: Ms. Siti Jamilah Nasaruddin						

17. Untuk memuat naik dokumen-dokumen tender yang telah di *Scan* dalam bentuk PDF, klik pada butang – **Technical RFx Response**.

(Nota : Fail-fail yang terdapat di dalam *Folder* tersebut, mungkin berbeza-beza mengikut Pemula. Untuk mendapatkan kepastian berhubung dengan *folder* yang perlu Petender muatnaik dokumen-dokumen tender sila rujuk ITT atau hubungi pemula)

18. Skrin **Technical RFx** (c-Folder) dipaparkan. Klik pada **Folder** yang mempunyai nama syarikat sendiri.

Folder **ROTORK**

Current Path: Collaboration > ... > ... > ROTORK

Folder

To save any changes made, click Save.

Name

Subscribe ☐

Authorization

Choose an object to display the folder objects. To copy objects, select the required objects and then choose Copy.

Name	Current Version	Read	Status	Changed by	Changed on
Financial Doc				CFOLDER_RFC	17.01.2016 12:25:11
Tech_Bid				CFOLDER_RFC	17.01.2016 12:25:11

19. Klik pada folder **Technical Bid** dan **Financial doc**, untuk memuat naik dokumen-dokumen tender yang telah dilengkapkan untuk dimajukan kepada pihak pemula, berdasarkan dokumen-dokumen yang diperlukan. Pada asalnya **Folder** ini memang kosong (*Empty*)

20. Bagi memasukkan dokumen di dalam **folder** tersebut, klik butang – **Create**

Folder **Financial Doc**

Current Path: Collaboration > ... > ... > ROTORK > Financial Doc

Folder

To save any changes made, click Save.

Name

Subscribe ☐

Authorization

To create folder objects, select Create. To copy or delete objects, select the required objects and then choose Copy or Delete.

Name	Current Version	Read	Status	Changed by	Changed on
Empty					

21. Klik pada **Folder**

mySAP PLM cFolders Collaboration on the Web

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Technical Details

ROTORK

Tech_Bid

Financial Doc

EXTERNAL AREA

Create Object [Help](#)

Navigation: [Folder Overview](#)

Current Path: Collaboration > ... > ROTORK > Tech_Bid > Create Object

What do you want to create? [Cancel](#)

Folder	A folder is used to structure the collaboration and is also a container for storing objects.
Discussion	A discussion is a communication forum about a collaboration, a folder or a folder object.
Document	A document can contain any file in different versions.
Note	A note is for adding a short descriptive text and can have versions.

22. Skrin **Create Folder** dipaparkan, Isikan nama *folder* tersebut di ruang **Name**

23. Klik butang – **Save**

24. **Folder Volume 1** telah diujudkan

mySAP PLM cFolders Collaboration on the Web

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Technical Details

ROTORK

Tech_Bid

Financial Doc

EXTERNAL AREA

Technical Bid

Volume 1

Volume 2

Financial Doc

Create Folder

Current Path: Collaboration > ... > ROTORK > Tech_Bid > Create Folder

Folder

To save any changes made, click Save.

Name *

Description

Subscribe ☐

Categorization

[Save](#) [Cancel](#)

mySAP PLM cFolders Collaboration on the Web

Home Refresh Search Favorites Settings Help Logout

Technical Details

ROTORK

Tech_Bid

Financial Doc

EXTERNAL AREA

Technical Bid

Volume 1

Volume 2

Financial Doc

Folder Tech_Bid [Help](#)

Current Path: Collaboration > ... > ROTORK > Tech_Bid

Folder

To save any changes made, click Save.

Name *

Subscribe ☐

Authorization

[Save](#) [Cancel](#)

To create folder objects, select **Create**. To copy or delete objects, select the required objects and then choose **Copy** or **Delete**.

Folder Contents						Create	Copy	Paste	Delete	All	None
	Name	Current Version	Read	Status	Changed by	Changed on					
<input type="checkbox"/>	Volume 1				Siti Jamilah Nasaruddin	17.01.2016 12:58:55					

25. Klik pada **Folder Volume 1** tersebut. *Folder* ini masih kosong.

26. Klik butang – **Create**

The screenshot shows the SAP mySAP PLM cFolders interface. The left sidebar displays a tree structure with folders like 'ROTORK', 'Tech_Bid', 'Volume 1', 'Financial Doc', and 'EXTERNAL AREA'. The main area is titled 'Folder Volume 1' and shows the current path: 'Collaboration > ... > ... > ROTORK > Tech_Bid > Volume 1'. Below this, there's a 'Folder' section with a 'Name' field containing 'Volume 1', a 'Subscribe' checkbox, and an 'Authorization' dropdown set to 'Write'. There are 'Save' and 'Cancel' buttons. At the bottom, there's a 'Folder Contents' table with columns: Name, Current Version, Read, Status, Changed by, and Changed on. The table is currently empty.

27. *Skrin Create Object* dipaparkan, pilih **Document**

The screenshot shows the 'Create Object' dialog in the SAP mySAP PLM cFolders interface. The left sidebar is the same as in the previous screenshot. The main area is titled 'Create Object' and shows the current path: 'Collaboration > ... > ... > ROTORK > Tech_Bid > Create Object'. Below this, there's a section 'What do you want to create?' with a 'Cancel' button. There are four options: 'Folder', 'Discussion', 'Document', and 'Note'. Each option has a brief description: 'Folder' is used to structure collaboration and store objects; 'Discussion' is a communication forum; 'Document' can contain any file in different versions; 'Note' is for adding a short descriptive text and can have versions.

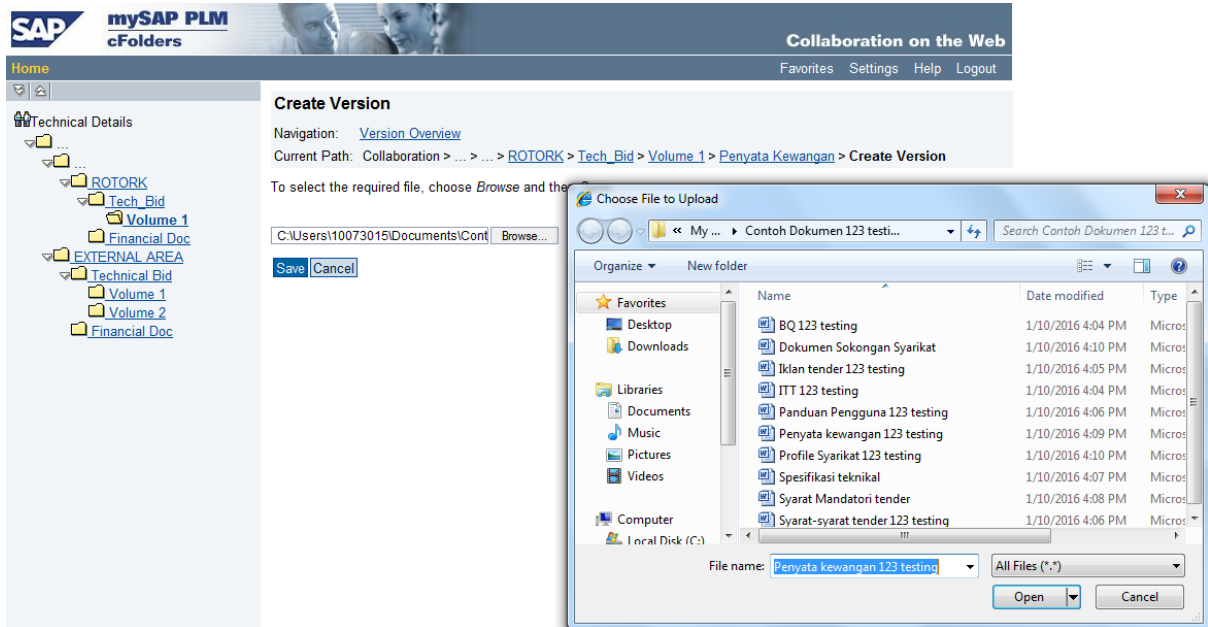
28. *Skrin Create Document* dipaparkan, Isikan nama dokumen di ruang **Name** dan klik butang - **Continue**.

The screenshot shows the 'Create Document' form in the SAP mySAP PLM cFolders interface. The left sidebar is the same as in the previous screenshots. The main area is titled 'Create Document' and shows the current path: 'Collaboration > ... > ... > ROTORK > Tech_Bid > Volume 1 > Create Document'. Below this, there's a 'Create Document' section with instructions: 'Enter the name and a description. Decide whether or not you want to upload a local file now or later. Then choose Next.' There are two input fields: 'Name' (containing 'New Document') and 'Description'. Below these are two checkboxes: 'Subscribe' and 'PGP Documents'. There are two radio buttons: 'Upload Local File' (selected) and 'Create File Later'. There are 'Continue' and 'Cancel' buttons at the bottom.

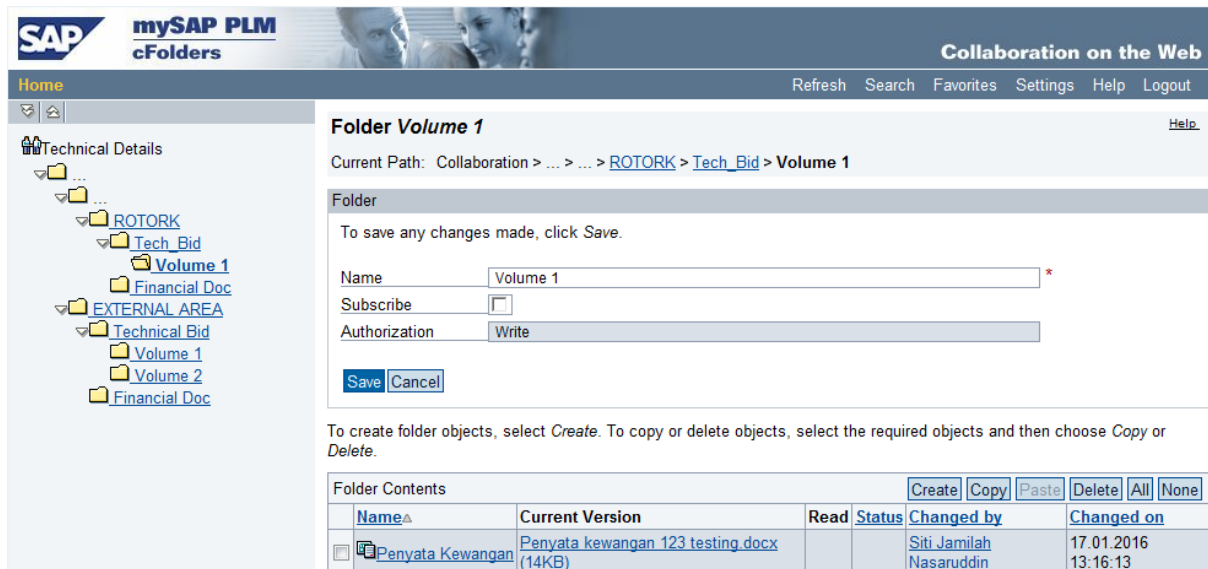
29. **Skrin Create Version** dipaparkan, Klik butang - **Browse** untuk mencari dokumen yang telah disediakan oleh petender .

30. Klik pada **dokumen** tersebut

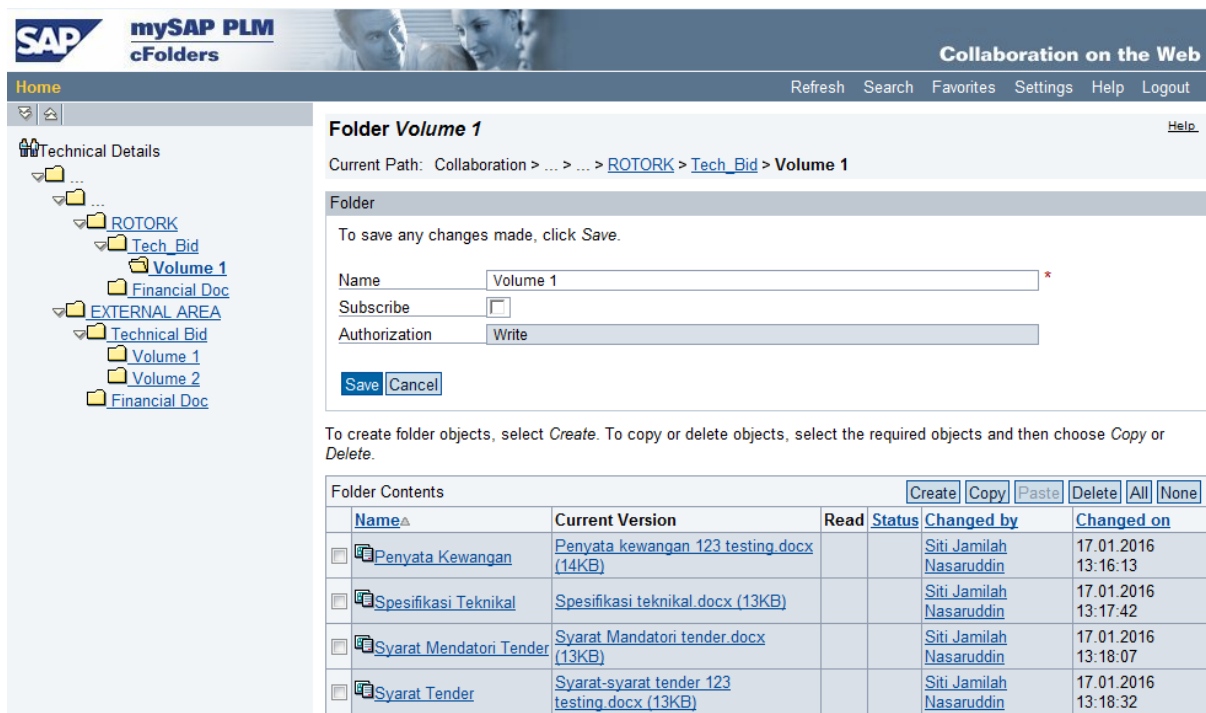
31. Klik butang - **Save**



32. Dokumen telah dimuatnaik di dalam folder yang dikehendaki, (Contoh dokumen: Penyata Kewangan). Ulang proses ini sehingga semua dokumen yang diperlukan telah dimuat naik ke dalam *folder* yang dikehendaki oleh pihak pemula.



33. Setelah semua dokumen yang diperlukan telah dimuat naik ke folder yang dikehendaki, klik butang - **Save**.



mySAP PLM cFolders Collaboration on the Web

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Folder Volume 1 [Help](#)

Current Path: Collaboration > ... > ... > [ROTORK](#) > [Tech_Bid](#) > **Volume 1**

Folder

To save any changes made, click Save.

Name *

Subscribe ☐

Authorization

[Save](#) [Cancel](#)

To create folder objects, select *Create*. To copy or delete objects, select the required objects and then choose *Copy* or *Delete*.

Folder Contents						Create	Copy	Paste	Delete	All	None
<input type="checkbox"/>	Name	Current Version	Read	Status	Changed by	Changed on					
<input type="checkbox"/>	Penyata Kewangan	Penyata kewangan 123 testing.docx (14KB)			Siti Jamilah Nasaruddin	17.01.2016 13:16:13					
<input type="checkbox"/>	Spesifikasi Teknikal	Spesifikasi teknikal.docx (13KB)			Siti Jamilah Nasaruddin	17.01.2016 13:17:42					
<input type="checkbox"/>	Syarat Mandatori Tender	Syarat Mandatori tender.docx (13KB)			Siti Jamilah Nasaruddin	17.01.2016 13:18:07					
<input type="checkbox"/>	Syarat Tender	Syarat-syarat tender 123 testing.docx (13KB)			Siti Jamilah Nasaruddin	17.01.2016 13:18:32					

34. Keluar dari Skrin **c-Folder** dengan menekan butang pangkahan 



mySAP PLM cFolders Collaboration on the Web

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Folder Volume 1 [Help](#)

Current Path: Collaboration > ... > ... > [ROTORK](#) > [Tech_Bid](#) > **Volume 1**

Folder

To save any changes made, click Save.

Name *

Subscribe ☐

Authorization

[Save](#) [Cancel](#)

To create folder objects, select *Create*. To copy or delete objects, select the required objects and then choose *Copy* or *Delete*.

35. Pada Skrin **Display RfX Response**, klik butang **Edit** bagi menyambung proses **Create Response**

36. Skrin **Edit RfX Response** dipaparkan, klik butang **-Check**, bagi memastikan **RfX Response** tiada **error**

37. klik butang – **Submit**, untuk memajukan dokumen tender kepada Pihak Pemula

38. Notifikasi **RfX Response Submitted** dipaparkan. Ini menunjukkan RfX telah dimajukan kepada pihak pemula.

39. **Status response** juga bertukar menjadi **Submitted**.

PROSES TAMAT

TIPS BAGI PROSES BAGI SAVE, EDIT DAN SUBMIT RFX

- Sekiranya petender telah menekan butang **Create Response**, maka **Response Number** telah diwujudkan.
- Bagi meneruskan proses *Create Response* setiap kali *login* ke **SUS Portal**, petender hendaklah klik pada **Response Number** dan **BUKAN Event Number** seperti ditunjukkan di bawah :-

The screenshot shows the 'RFX and Auctions' section of the SUS Portal. It includes a navigation bar with tabs like Administration, Confirmations, Invoices and Credit Memos, Messages, Notification from Purchaser, Purchase Orders, Scheduling Agreement Releases, Shipping Notifications, Home, and RFX and Auctions. Below the navigation bar, there's a section for 'Active Queries' with filters for eRFxs, eAuctions, and Without Category Assignment. The main section is 'eRFxs - All', which includes a search filter for Event Number (2922) and Event Status. Below the search filter, there's a table of RFX events. The first row is highlighted, showing Event Number 2922, Event Description 'TENDER - T171077 - FUSE SWITCH', Event Type 'SE with permissions', Event Status 'Published', Start Date '01.11.2014', End Date '03.11.2014', and Response Number 2695. The Response Number 2695 is highlighted with a black box.

Berikut adalah proses *Create Response* – **Save, Edit** dan **Submit RFX**

1. Klik pada butang - **Save**

The screenshot shows the 'Edit RFX Response 2695' page. It displays the following information: RFX Response Number 2695, RFX Number 2922, Status Saved, Submission Deadline 03.11.2014 22:30:00 UTC+8, and RFX Version Number C1. Below this information, there's a row of buttons: Submit, Close, Read Only, Print Preview, Check, Save, Delete, Export, Import, and Questions and Answers (0). The 'Save' button is highlighted with a black box and an orange arrow pointing to it.

2. Notifikasi **Response Saved** dipaparkan. Anda boleh *logout* dari **SUS Portal**

The screenshot shows the 'Display RFX Response 2695' page. It displays the same information as the previous screenshot: RFX Response Number 2695, RFX Number 2922, Status Saved, Submission Deadline 03.11.2014 22:30:00 UTC+8, and RFX Version Number C1. Below this information, there's a message 'Response 2695 saved' with a green checkmark icon. The message is highlighted with a black box and an orange arrow pointing to it. At the bottom of the page, there's a row of buttons: Edit, Close, Print Preview, Refresh, Check, Export, and Questions and Answers (0).

3. Untuk meneruskan proses *Create Response* setelah petender *Save RFX* tersebut, sila *login* semula ke **SUS Portal** seperti proses biasa sehingga skrin **Display RFX** muncul, klik butang - **Edit**.

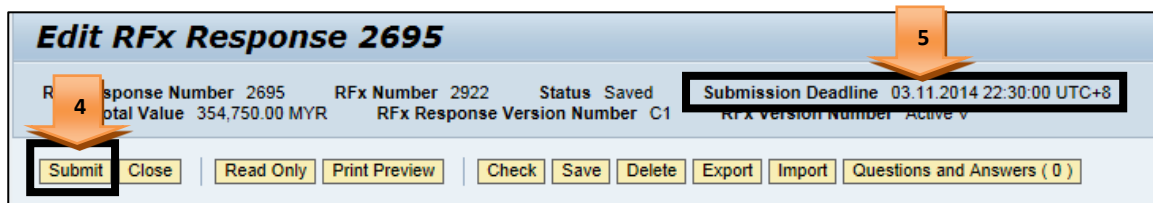


Display RFX Response 2695

Response Number	2695	RFX Number	2922	Status	Submitted	Submission Deadline	03.11.2014 22:30:00 UTC+8
Total Value	354,750.00 MYR	RFX Response Version Number	Active Version	RFX Version Number	Active V		

Edit Close Print Preview Refresh Withdraw Export Questions and Answers (0)

4. Sila pastikan butang **Submit** muncul bagi membuat sebarang proses *Create Response*.
5. Sila rujuk **Submission Deadline** bagi mengetahui tempoh masa yang tinggal bagi melaksanakan proses *Create Response* sebelum tarikh tutup tender.



Edit RFX Response 2695

Response Number	2695	RFX Number	2922	Status	Saved	Submission Deadline	03.11.2014 22:30:00 UTC+8
Total Value	354,750.00 MYR	RFX Response Version Number	C1	RFX Version Number	Active v		

Submit Close Read Only Print Preview Check Save Delete Export Import Questions and Answers (0)

- Klik butang - **Submit** apabila petender bersedia untuk memajukan RFX kepada TNB.
- Walaupun RFX tersebut telah dimajukan kepada TNB (*Submitted*), petender masih boleh melakukan proses *edit* dan *submit* sehingga tarikh tutup tender.
- Perlu diingatkan supaya petender tidak melaksanakan proses *create* atau *edit RFX Response* pada saat akhir, bagi mengelakkan berlakunya sebarang masaalah untuk proses *submit*.

PROCESS	:	DELETE RFX RESPONSE
ROLE	:	TNB SUS SUPPLIER
Scenario 1		RESPONSE STATUS SAVED

Scenario 1: RESPONSE IS IN SAVED MODE. (Petender belum pernah menghantar *response* . Rfx Response status : **Saved**)

1. Pilih semula Rfx yang perlu untuk proses *delete Rfx response*. Klik pada **Response Number**

eRFXs - All

Show Quick Criteria Maintenance

View: [Standard View] | Create Response | Display Event | Display Response | Print Preview | Refresh | Export

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	R
4000008301	KERJA BEKAL LA COUNTER	Single Envelope	Published	22.12.2015	06.01.2016	7000018287	S
4000008298	PPNG/LINES 308/2015(Q)- TFR	Single Envelope	Published	21.12.2015	07.01.2016	7000018286	S
4000008254	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		N
4000008075	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015	7000018284	S
4000007981	Silil PMT DII Q	Single Envelope	Published	04.12.2015	30.12.2015		N

2. Klik butang – **Edit**

Display Rfx Response 7000018284

Rfx Response Number 7000018284 Rfx Number 4000008075 Status Saved Submission Deadline :
Rfx Owner Mohd Sahrul Azani bin Muhamad Total Value 0.00 MYR Rfx Response Version Number :

Set For Deletion **Edit** Close Print Preview Refresh Check Export Questions and Answers (0)

Rfx Information Items Notes and Attachments Conditions Summary Tracking

Basic Data Questions Notes and Attachments Conditions

Event Parameters

End of Binding Period: 30.06.2016

Currency: Malaysian Ringgit

Terms of Payment: *

Service and Del

Incoterm:

Status and Stati

Created On:

Created By:

3. Klik butang – **Delete**

Edit RFx Response 7000018284

RFx Response Number 7000018284 RFx Number 4000008075 Status Saved Submission Deadline 31.12.2015
RFx Owner Mohd Sahrul Azani bin Muhamad Total Value 0.00 MYR RFx Response Version Number 1

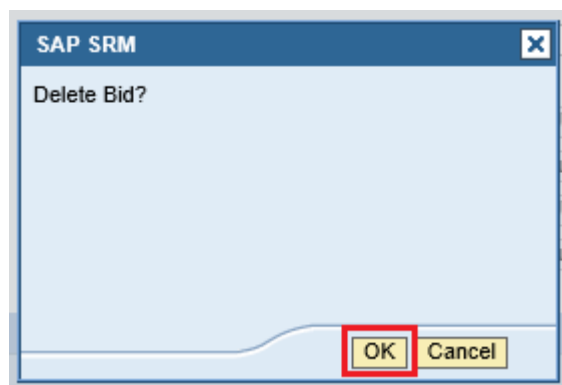
Set For Deletion Submit Close Read Only Print Preview Check Save **Delete** Export Import Questions

RFx Information Items Notes and Attachments Conditions Summary Tracking

Basic Data Questions Notes and Attachments Conditions

Event Parameters Service and Delivery

4. Pop-up message **Deleted Bid?** Dipaparkan dan klik butang – **OK**



5. Apabila paparan senarai RFx dipaparkan, Klik butang – **Refresh**. Response status akan bertukar menjadi **No Bid Created**. Nombor RFx response juga akan hilang.

View:	[Standard View]	Create Response	Display Event	Display Response	Print Preview	Refresh	Export
Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
4000008254	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		No Bid Created
4000008075	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015		No Bid Created
4000007084	Siti DMT NII Q	Single Envelope	Published	04.12.2015	30.12.2015		No Bid Created

6. Butang **Create Response** akan ujud semula, petender boleh melaksanakan proses *Create Response* semula jika diperlukan.

Display RfX : 4000008075

RfX Number 4000008075RfX Name ADMN 316/2015(Q)-PEST CONTROLRFX Status PublishedRfX Start Date 15.12.2015 16:00:00

Remaining Time RfX Number 2 Days 01:53:30RfX Owner Mohd Sahrul Azani bin MuhamadRfX Version NumberRfX Version

Close

Print Preview

Refresh

Participate

Do Not Participate

Tentative

Create Response

Questions and Answers (0)

Export

RFX Information

Items

Notes and Attachments

RFX Parameters

Questions

Note and Attachments

Conditions

Time Zone:UTC+8

Tender Fee exclusive of GST: *0.00

Start Date:15.12.201516:00:00

Tender Closing Date: *31.12.201512:00:00

Opening Date: *31.12.201512:30:00

Tender Validity Date:30.06.2016

Currency:MYR

Reference No:ADMN 316/2015 (Q)

Tamat

PROCESS	:	DELETE RFX RESPONSE
ROLE	:	TNB SUS SUPPLIER
Scenario 2		RESPONSE STATUS SUBMITTED

Scenario 2: RESPONSE IS ALREADY BEEN SUBMITTED (Petender telah menghantar *response*. Rfx Response status : **Submitted**)

1. Pilih semula Rfx yang perlu untuk proses *delete Rfx response*. Klik pada **Response Number**

eRFXs - All

Show Quick Criteria Maintenance

View: [Standard View] Create Response Display Event Display Response Print Preview Refresh Export

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	R
4000008301	KERJA BEKAL LA COUNTER	Single Envelope	Published	22.12.2015	06.01.2016	7000018287	S
4000008298	PPNG/LINES 308/2015(Q)- TFR	Single Envelope	Published	21.12.2015	07.01.2016	7000018286	S
4000008254	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		N
4000008075	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015	7000018284	S
4000007981	Siti PMT DII Q	Single Envelope	Published	04.12.2015	30.12.2015		N

2. Klik butang - **Edit**
3. Klik butang – **Set For Deletion**

Display Rfx Response 7000018284

Rfx Response Number 7000018284 Rfx Number 4000008075 Status Saved Submission Deadline :
Rfx Owner Mohd Sahrul Azani bin Muhamad Total Value 0.00 MYR Rfx Response Version Number :

Set For Deletion Edit Close Print Preview Refresh Check Export Questions and Answers (0)

1 2

Rfx Information Items Notes and Attachments Conditions Summary Tracking

Basic Data Questions Notes and Attachments Conditions

Event Parameters

End of Binding Period: 30.06.2016

Currency: Malaysian Ringgit

Terms of Payment: *

Service and Del

Incoterm:

Status and Stati

Created On:

Created By:

4. Klik butang - **Delete**

Edit RfX Response 7000018284

RfX Response Number 7000018284 RfX Number 4000008075 Status Saved Submission Deadline 31.12.2015
RfX Owner Mohd Sahrul Azani bin Muhamad Total Value 0.00 MYR RfX Response Version Number Active

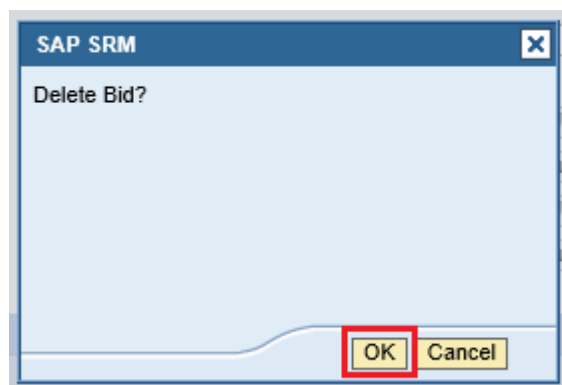
| |

RfX Information | Items | Notes and Attachments | Conditions | Summary | Tracking
Basic Data | Questions | Notes and Attachments | Conditions

Event Parameters
End of Binding Period: 30.06.2016
Currency: Malaysian Ringgit
Terms of Payment: * ☐

Service and Delivery
Incoterm:
Status and Statistics
Created On:

5. Pop-up message **Deleted Bid?** Dipaparkan dan klik butang – **OK**



6. Apabila paparan senarai RfX dipaparkan, Klik butang – **Refresh**. Response status akan bertukar menjadi **No Bid Created**. Nombor RfX response juga akan hilang.

View:	[Standard View]	Create Response	Display Event	Display Response	Print Preview	Refresh	Export
Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
4000008254	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		No Bid Created
4000008075	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015		No Bid Created
4000007081	SIII DMT DII D	Single Envelope	Published	04.12.2015	30.12.2015		No Bid Created

7. Butang **Create Response** akan ujud semula, petender boleh melaksanakan proses *Create Response* semula jika diperlukan.

Display RFX : 4000008075

RFX Number 4000008075 RFX Name ADMN 316/2015(Q)-PEST CONTROL RFX Status Published RFX Start Date 15.12.2015 16:00:01
Remaining Time RFX Number 2 Days 01:53:30 RFX Owner Mohd Sahrul Azani bin Muhamad RFX Version Number RFX Version

Close Print Preview Refresh Participate Do Not Participate Tentative **Create Response** Questions and Answers (0) Export

RFX Information Items Notes and Attachments

RFX Parameters Questions Note and Attachments Conditions

Time Zone: UTC+8 Tender Fee exclusive of GST: 0.00

Start Date: 15.12.2015 16:00:00

Tender Closing Date: * 31.12.2015 12:00:00

Opening Date: * 31.12.2015 12:30:00

Tender Validity Date: 30.06.2016

Currency: MYR

Reference No: ADMN 316/2015 (Q)

Tamat

PROCESS	:	WITHDRAW RFX RESPONSE
ROLE	:	TNB SUS SUPPLIER

WITHDRAW RFX RESPONSE (Petender telah menghantar *response*. Rfx Response status : **Submitted**) Tetapi ingin menarik semula *response* tersebut kerana tidak berminat untuk menyertai tender.

1. Pilih semula Rfx yang perlu untuk proses *delete Rfx response*. Klik pada **Response Number**

eRFXs - All

Show Quick Criteria Maintenance

View: [Standard View] Create Response Display Event Display Response Print Preview Refresh Export

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	R
4000008301	KERJA BEKAL LA COUNTER	Single Envelope	Published	22.12.2015	06.01.2016	7000018287	S
4000008298	PPNG/LINES 308/2015(Q)- TFR	Single Envelope	Published	21.12.2015	07.01.2016	7000018286	S
4000008254	BKPG Q 96/2016 CONT & SERV CBF & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		N
4000008075	ADMN 316/2015(Q)-PEST CONTROL	Single Envelope	Published	15.12.2015	31.12.2015	7000018284	S
4000007981	Siti PMT DII Q	Single Envelope	Published	04.12.2015	30.12.2015		N

2. Klik butang – **Edit**

Display RFx Response 7000018284

RFx Response Number 7000018284 RFx Number 4000008075 Status Saved Submission Deadline :
RFx Owner Mohd Sahrul Azani bin Muhamad Total Value 0.00 MYR RFx Response Version Number :

RFx Information | Items | Notes and Attachments | Conditions | Summary | Tracking
Basic Data | Questions | Notes and Attachments | Conditions

Event Parameters
 End of Binding Period: 30.06.2016
 Currency: Malaysian Ringgit
 Terms of Payment: *

Service and Del
 Incoterm:
 Status and Stati
 Created On:
 Created By:

3. Klik butang – **Withdraw**

8. Apabila paparan senarai RFx dipaparkan, Klik butang – **Refresh**. Response status akan bertukar menjadi **Withdrawn**. Nombor *RFx response* masih kekal.

Show Quick Criteria Maintenance

View: * [Standard View]

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
4000007303	KERJA-KERJA MSVT KEDAH (TESTING)	Single Envelope	Published	11.11.2015	27.01.2016	7000015172	Withdrawn
4000008754	RKPG 0 9/2016 CONT & SERV CRE & TX DIFF	Single Envelope	Published	06.01.2016	21.01.2016		No Bid Created

9. Sekiranya Petender ingin menghantar semula response yang telah di tarik tersebut, perlu klik butang – **Re-Submit**. Response Status akan bertukar menjadi **Submitted** semula.

Event Parameters

End of Binding Period:

Currency:

Terms of Payment: * Payment Due In 30 Days

► Show Quick Criteria Maintenance

View: * [Standard View]

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Stat
4000007303	KERJA-KERJA MSVT KEDAH (TESTING)	Single Envelope	Published	11.11.2015	27.01.2016	7000015172	Submitted
4000009354	BKRC 0.02.2016 CONT & SERVICE & TY DIE	Single Envelope	Published	06.01.2016	24.01.2016		No Bid Center

Tamat