



USER MANUAL (ALL TNB SCMS USERS)
SELF RESET PASSWORD

SUPPLIER RELATIONSHIP MANAGEMENT
SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)

SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS) USER MANUALS (SUPPLIER) – SELF RESET PASSWORD VOL 1/2020

PROCESS	:	SELF RESET PASSWORD
ROLE	:	ALL TNB SCMS USERS

Self Reset Password Function allow SCMS Users to reset their password through SCMS Portal. Users will immediately receive the new temporary password via email for them to login again and change to a new permanent password.

Reminder :

1. Only ID owners are allowed to reset the login password.
2. Please enter the same Login ID and registered e-mail address with TNB.
2. Please use the temporary password sent to your e-mail to change with new password.

STEPS :

1. Go to <https://srm.tnb.com.my/iri/portal>. Click on Reset Password button.

TNB Supply Chain Management System

PENGUMUMAN

1. AKTIVITIPENYELENGGARAAN TNB SUPPLY CHAIN MANAGEMENT SYSTEM (SCMS)

Untuk makluman, sistem TNB Supply ChainManagement (SCMS) akan mengalami gangguan disebabkan olehkerja-kerja penyelenggaraan pada tarikh dan waktu berikut :

Tarikh/MasaMula : Jumaat, 14 Februari 2020, 8:00malam
Tarikh/MasaTamat : Rabu, 19 Februari 2020, 11:59 malam
Tempoh : 5 hari

Segala kesulitanamatilah dikesali. Terima Kasih.

We wish to informthat the TNB Supply Chain Management System (SCMS) will be temporarily interrupted for maintenanceactivities. The interruption will be on :

StartDate/Time : Friday, 14 February 2020, 8:00 pm
EndDate/Time : Wednesday, 19 February2020, 11:59 pm
Duration : 5 days

We apologize for any inconvenience caused. Thank You.

Login ID

Password

Login

Reset Password

* Please enter the same Login ID and registered e-mail address with TNB.

* Please use the temporary password sent to your e-mail to change with new password.

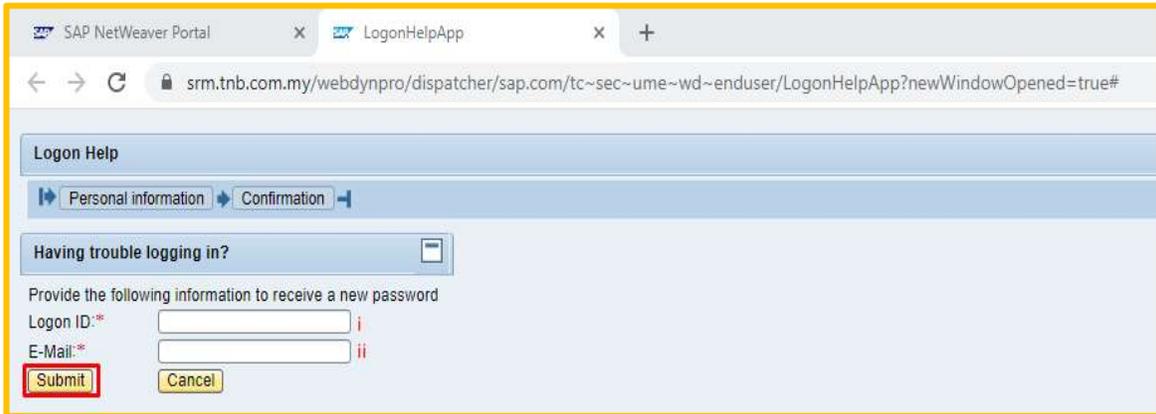
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2. Fill in the information below and click on Submit button

i. Logon ID

ii. E-mail



The screenshot shows a web browser window with two tabs: 'SAP NetWeaver Portal' and 'LogonHelpApp'. The address bar contains the URL: `srm.tnb.com.my/webdynpro/dispatcher/sap.com/tc~sec~ume~wd~enduser/LogonHelpApp?newWindowOpened=true#`. The page title is 'Logon Help'. Below the title, there are two tabs: 'Personal information' and 'Confirmation'. The 'Personal information' tab is active. Underneath, there is a section titled 'Having trouble logging in?' with a minus sign icon. Below this, it says 'Provide the following information to receive a new password'. There are two input fields: 'Logon ID:*' and 'E-Mail:*'. The 'Logon ID:*' field has a red 'i' icon to its right, and the 'E-Mail:*' field has a red 'ii' icon to its right. At the bottom of the form, there are two buttons: 'Submit' and 'Cancel'. The 'Submit' button is highlighted with a red box.

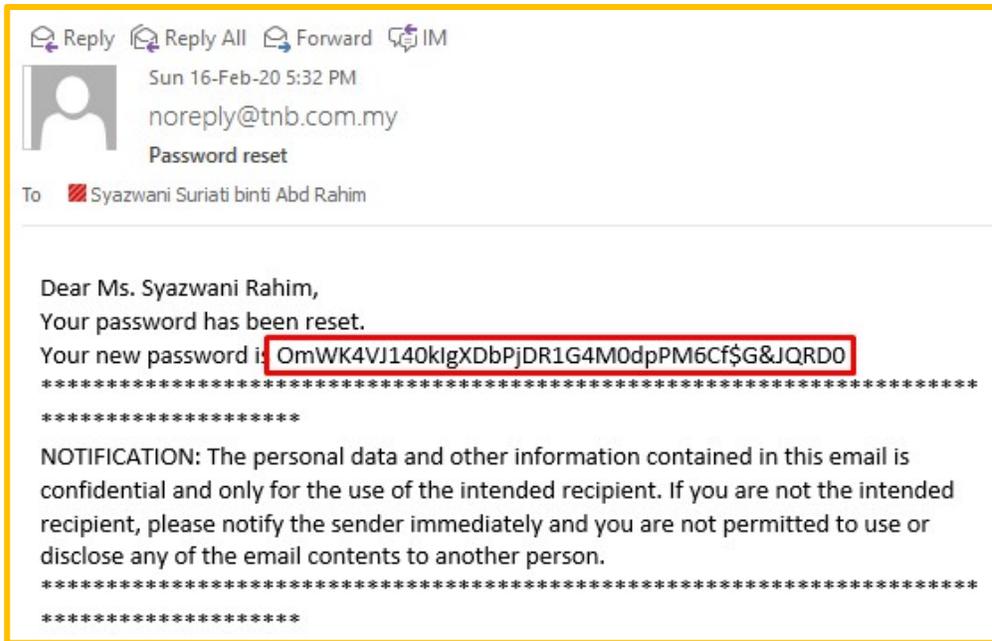
3. Click on Continue to complete the procedure.



The screenshot shows the 'Confirmation of Password Reset' screen. The page title is 'Logon Help'. Below the title, there are two tabs: 'Personal information' and 'Confirmation'. The 'Confirmation' tab is active. Underneath, there is a section titled 'Confirmation of Password Reset'. Below this, it says 'New password was assigned and sent by e-mail'. At the bottom of the form, there is a 'Continue' button, which is highlighted with a red box.

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4. Users will receive below email. Please copy the temporary password and paste to the Password box in TNB SCMS Landing Page and click login

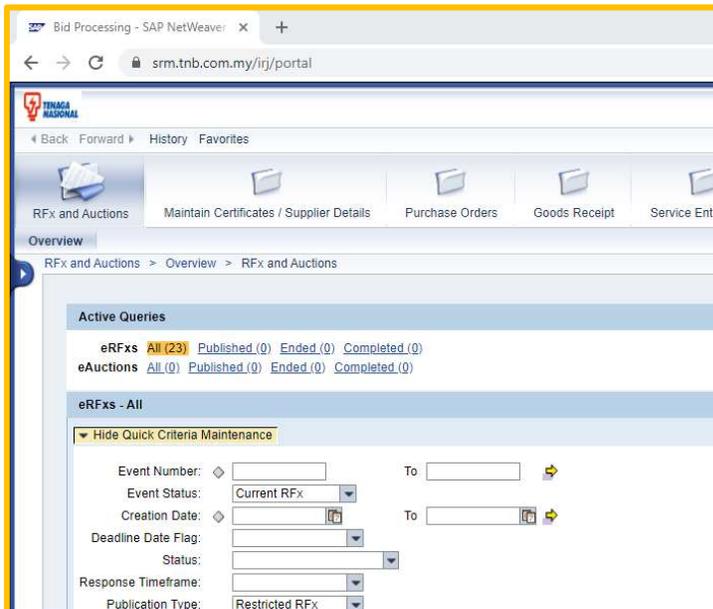


5. Fill in the information below :

- i. Old Password : paste the temporary password
- ii. New Password : Key in your new permanent password
- iii. Confirm New Password : Key in the same password as item ii

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6. System will redirect to TNB SCMS Home Page



NOTE :

If users need to unlock the password or having any issue with the user ID and password, kindly send email to e-tender support at e-tendersupport@tnb.com.my.